



## Vale of Glamorgan Public Services Board

### 18<sup>th</sup> April 2018

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
CLlr John Thomas (JT)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Vaughan Jenkins (VJ)	GM – Operations Department (Vale of Glamorgan and Bridgend)	South Wales Fire & Rescue Service
Gareth O’Shea (GOS)	Executive Director of Operations - South Wales	Natural Resources Wales
Fiona Kinghorn (FK)	Deputy Director of Public Health	Cardiff and Vale UHB
Stuart Parfitt (SP)	Chief Superintendent	South Wales Police
Judith Cole (JC)	Deputy Director Workforce and Social Partnerships (Local Government)	Welsh Government
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale University Health Board
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Helen Warner (HW)	Operations Manager	Community Rehabilitation Company
<b>Also in Attendance</b>		
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale UHB
Huw Isaac (HI)	Head of Performance and Development	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Lloyd Fisher (LF)	Policy Officer	Vale of Glamorgan Council
<b>Apologies:</b>		
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
CLlr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Victoria Harris (VH)	Head of South Wales	Community Rehabilitation Company
Robert Tooby	Assistant Director of Operations	South Wales Ambulance Trust

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	Actions
<p><b>1. Welcome and Introductions</b></p> <p>JT welcomed everyone to the meeting and introductions were made.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Minutes of the Public Services Board 29<sup>th</sup> January 2018</b></p> <p>The minutes of the previous meeting were agreed.</p>	
<p><b>4. Our Vale – Our Future : The Well-being Plan</b></p> <p>HI introduced a report on the Vale of Glamorgan PSB Well-being Plan, Our Vale-Our Future. The purpose of the report was to ensure the final approval of the Well-being Plan, to facilitate further discussion on how best to implement the Well-being Plan, and agree the role of objective leads and the first steps needed.</p> <p>HI advised that the Plan has been taken through the internal governance structures of the four statutory partners and has been approved. The Plan will be formally launched at the Gallery in Llandough Hospital on Tuesday 22<sup>nd</sup> May; the Strategy and Partnership team are working with colleagues from the Cardiff and Vale University Health Board to finalise the arrangements for the event. Invitations will be circulated and it is hoped that as many PSB partners as possible will be able to attend.</p> <p>The PSB were asked to formally approve the Well-being Plan for publication. The Plan was agreed by the PSB for publication, the Plan will be published on the Council’s website by Friday 4<sup>th</sup> May in line with the statutory guidance on the Act. Partners were asked to make the Well-being Plan available on their individual websites.</p> <p>HI took the PSB through the second section of the report on the implementation of the Well-being Plan. It was noted that at the previous meeting in January there was a good discussion about how the implementation of the Plan should be taken forward but that a number of issues had needed to be discussed further. Following the January PSB meeting an Implementation Group, made up of the PSB’s four statutory partners who will lead on the four objectives had met to further develop the arrangements for implementing the Well-being Plan.</p> <p>It was explained that the Implementation Group considered the role of objective strategic leads and have suggested three key responsibilities. The three responsibilities are to champion a well-being objective, to facilitate wider strategic engagement and opportunities across partners, and to strategically lead a partnership approach to prioritised delivery of the plan. In addition to discussing the role of objective strategic leads, the Implementation Group suggested three steps for consideration by the PSB to ensure the correct foundations are in place to deliver the Plan. The three steps suggested are:</p> <ul style="list-style-type: none"> <li>• To map connections between the actions under each objective and with activities in other plans, for example the Area Plan and neighbouring Well-being Plans and to development work already underway.</li> </ul>	<p><b>All</b></p>

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<ul style="list-style-type: none"><li>• To hold a strategy meeting for objective leads to discuss the outcome of the mapping exercise and who to involve in implementation discussions.</li><li>• A series of delivery meetings or workshops to be organised to widen involvement in the discussions about priorities for 2018/19, identification of key individuals and the best mechanisms for delivery.</li></ul> <p>FK advised that the Implementation Group had had a good discussion on the role of objective strategic leads and the role has now been clarified in order to facilitate implementation. FK explained that the discussions held through the Group and work undertaken by the Strategy and Partnership team to begin to map services has highlighted some of the possibilities for delivery. There is an acknowledgment however, that in implementation, objective leads will require input from all PSB colleagues.</p> <p>The recommendations outlined in the report were agreed to be taken forward by the PSB.</p> <p>HI explained that as part of the work to begin to implement the Plan it will be necessary to consider the existing partnership structures that sit under the PSB. The PSB were given an overview of the current position in relation to each of the strategic partnerships which are currently in place. HI suggested that at the next meeting of the PSB it would be worthwhile to agree structures and disband any redundant groups. GOS agreed that undertaking such an exercise would be useful for the next meeting. AH suggested that it may be the case that the action mapping exercise, to be undertaken through the implementation group, will highlight where work is already being undertaken through existing delivery groups. HM explained that some work has been reported to the Implementation Group which has identified some possible leads and delivery and reporting groups for different aspects of the Plan.</p> <p>HI asked the PSB to note the sections of the report that relate to both resources and performance management. Welsh Government funding has been made available to the PSB on a regional basis between Cardiff and the Vale of Glamorgan; funding has been shared equally between the PSBs. It was explained that work will need to be undertaken to put in place effective performance management arrangements and that work has been undertaken to consider indicators previously agreed by the PSB, national indicators, work being undertaken by the Local Government Data Unit and those identified by Cardiff PSB.</p> <p>MB suggested that the PSB have made a good start in considering the next steps, and that the mapping exercise will be a good exercise through which to identify some of these steps, but it will be important to ensure that all partners are involved in the implementation of the Plan.</p> <p>JT thanked the Implementation Group for the progress made.</p>	
<p><b>5. Website demonstration</b></p> <p>HM and LF presented the test Vale of Glamorgan PSB external website that is currently under development by the Strategy and Partnership team with the Council's Corporate Communications Team. Following the consultation and engagement activities undertaken to inform the Well-being Assessment and Plan, the website has been established in order to continue the development of the PSB 'brand'. Currently</p>	

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<p>information relating to the PSB is slightly hidden on the Council’s webpages. In establishing an independent website it is hoped that a better understanding of the PSB as a partnership will be further developed. The website will also be linked to a PSB Twitter account which will promote the work of the Board and continue the conversations started through our consultation and engagement activities.</p> <p>The website has been set out to give an overview of the PSB and its membership, its performance management and its meeting arrangements. It has also been developed to effectively display the Well-being Assessment and the qualitative and quantitative data and research which informed the assessment. It is hoped that as the website is developed further, this information will be displayed in a more innovative and interactive way.</p> <p>Alongside the Well-being Assessment, the full Well-being Plan, its executive summary and the individual objective profiles will be published on the new website. As part of the development of the Plan comprehensive feedback and a formal consultation response was received from the Future Generations Commissioner; this will also be published alongside the Well-being Plan.</p> <p>In addition to setting up a Twitter account, the website will include a Let’s Talk Engagement and Consultation webpage; this will include information about on-going PSB consultation and engagement activities and activities across the partnership. The page will also give information about the events being held across the Vale which are linked to the PSB’s four well-being objectives.</p> <p>Linked to the Let’s Talk brand, the PSB were asked to consider a Let’s Talk online question form, through which members of the public could submit a question or comment to the PSB for consideration at a meeting. GOS suggested that rather than limit the asking and answering of questions to scheduled PSB meetings that this should be something that can happen at any time. The PSB were supportive of the development of the Let’s Talk form and the further development of the PSB website as a whole.</p>	
<p><b>6. Asset Management – National Assets Working Group</b></p> <p>HI introduced a paper on Asset Management which has been developed following a letter from the Welsh Government Head of Estates and Professional Services which was circulated to all Public Services Boards asking whether a property/assets work stream exists within the PSB structure. The Welsh Government has funded a Welsh Public Sector Collaborative Estate pilot in the Cwm Taf area, and the letter asks the PSB to consider whether such an arrangement would be worthwhile in the Vale.</p> <p>AH informed the board that the Cardiff PSB does have an Estates group, which although it does not meet regularly, has proved useful to identify estates which are no longer fit for purpose and for which a partnership approach would prove useful. AH clarified that there are continuing conversations also between the Health Board and the Vale of Glamorgan Council which have been useful, especially as modes of working change, such as agile working, and a forum for these discussions may be of use.</p> <p>RT said that a group does exist for discussions across South East Wales; however, it would be useful to have conversations with PSB partners. HI suggested that estates colleagues from PSB partners be contacted to arrange a meeting. AH proposed that it</p>	<p><b>HM?</b></p>

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<p>might be worth a statement from the PSB to mandate these conversations.</p> <p>RT advised the PSB respond to the letter to reflect discussions and to circulate to colleagues to inform that these discussions have taken place. JC clarified that discussions through the Cwm Taf pilot were focused not just on buildings, but on wider aspects of estate management, also considering land and how it can be used. AH advised that discussions also link to conversations around sustainable and healthy travel and how people can access and travel to work sustainably.</p>	
<p style="text-align: center;"><b>7. Cardiff Capital Region City Deal – Joint Working Agreement Business Plan</b></p> <p>RT presented an update on the Cardiff Capital Region City Deal and the work on-going or planned in the Vale of Glamorgan. It was explained that the City Deal has been agreed due to the regional economy lagging behind the UK average and most other city regions across the UK; there has also been a history of weaker infrastructure investment than in other regions.</p> <p>Approximately 30 city deals have been agreed across the UK; however, the Cardiff Capital region is only the second deal agreed in a devolved nation, and the first in Wales. Work started to agree the deal in early 2015 and is a three way collaboration between 10 Local Authorities, the Welsh Government and the UK Government.</p> <p>The priority of the Capital Region deal is to create the conditions for a more competitive economy, to achieve this, three commitments have been agreed: to accelerate development, support jobs growth and create a more productive economy. The deal represents a £1.229 billion investment in the regional economy, although £735 million of this is committed to be invested in the development of the Metro scheme. It is hoped that the investment will result in a private sector investment of £4 billion.</p> <p>The Heads of Terms, in principle agreement, was signed by all partners in March 2016, and has set out a commitment to work on a number of themes including:</p> <ul style="list-style-type: none"><li>• Regional Infrastructure</li><li>• Transport Planning</li><li>• Supporting innovation and innovative activity</li><li>• Skills development</li><li>• Enterprise and business support</li><li>• Housing and regeneration</li></ul> <p>A legal Joint Working Agreement was signed by all partners in March 2017, which effectively ties in all partners and commits to a regional Cabinet governance arrangement. The regional Cabinet agreed its Business Plan in March 2018, the Business Plan is high level which provides a detailed framework but enables the regional Cabinet to be flexible and react to circumstances and opportunities. It is high level also due to the rigorous procedures and business case which must be completed in order for a project to be proposed for funding.</p> <p>The Business Plan has identified six strategic opportunities, these are:</p> <ol style="list-style-type: none"><li>1. Cardiff</li><li>2. Cardiff International Airport and Enterprise Zone</li><li>3. M4 Corridor - Junction 34</li></ol>	

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<p>4. Heads of Valleys Corridor 5. Mid Valleys 6. Newport</p> <p>In addition to the strategic opportunities, a number of specific opportunities have been identified, and work started, in the Vale of Glamorgan. Work has begun to improve the Five Mile Lane and to create a 60 mile an hour road alongside the existing road infrastructure. The completion date for this work is anticipated to be Christmas 2019.</p> <p>A consultation was launched yesterday on the potential to create connections between Junction 34 of the M4 and the A48. This has proposed two potential routes for a bypass, either east or west of Pendoylan, with potential for park and ride and bus and rail connections to be developed. Additional infrastructure work will also be undertaken soon to develop access between St Athan and the Aston Martin factory.</p> <p>Opportunities are being explored to work with partners to identify new uses for the Cardiff Airport Enterprise Zone and improve access to the area. There will also be a focus on the development of Barry, and specifically on developing Barry as a stay-over destination and the possibility of developing Hotel accommodation.</p> <p>FK said that it is exciting to see the potential of the projects being progressed through the City Deal, many of which link to the Well-being Plan. FK queried the potential to design into projects, and within the Housing strategic theme, healthy travel considerations as it would be worthwhile to include colleagues from the Public Health Wales' Sustainability Hub in City Deal conversations. RT explained that the plan for the Five Mile Lane development is to maintain and develop the old road to provide good access for cyclists; while the Junction 34, M4 scheme would look to build cycling and walking provision into the design. FK noted that there are many attractions across the Vale of Glamorgan, and considerations should be given to attracting people to the wider area as well as Barry Island. JT explained that the Local Authority are currently progressing a number of plans for the development of Barry.</p> <p>GOS said that for the PSB there will be a role in monitoring the activities developed through the City Deal to ensure these align with the priorities of the Well-being of Future Generations Act and ensure we are not trying to retrofit considerations such as environmental well-being after project decisions have been made. It would be good to involve Natural Resources Wales at the start of projects rather than providing feedback later down the line.</p>	
<p><b>8. Major Trauma Centre</b></p> <p>AH explained that following an extensive consultation and engagement exercise and in line with the recommendations of an independent expert panel the decision had been made to locate the Major Trauma unit for South Wales at the University Hospital of Wales in Cardiff.</p> <p>The emergency response unit and the helicopter service are well established at the Hospital; however, it is particularly key for a Major Trauma Centre to have both neurosciences and paediatrics on the same site; the University Hospital is the only site in South Wales with both. Through the consultation a number of recommendations were made, including making the helicopter service a 24 hour service. This decision will be</p>	

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<p>taken following a review of whether there is the required demand to support a 24 hour service.</p> <p>Following consultation the Major Trauma Centre has now been taken forward to the implementation phase, this will have significant revenue costs as there will be implications for staffing structures such as implementing 24 hour rotas; however, it was noted that the trauma centre will have the benefit of military personnel being seconded to the hospital, increasing resilience.</p> <p>AH explained that there will also be a capital cost associated with the centre as it is necessary to have an operating theatre at the front door to the hospital, which is not currently in place. It was clarified that due to such work it may be several years until the full implementation of the centre. It was explained that work is also underway to progress thoracic surgery in Wales, with discussions on whether there should be one specific unit for thoracic surgery located in Morriston Hospital in Swansea. A decision will be made on whether a consultation will be undertaken on the location for the thoracic surgery unit.</p>	
<p><b>9. Forward Work Programme</b></p> <p>FK advised that the National Obesity Strategy is currently under development and is likely to be out for consultation in the summer; following consultation the Strategy could be brought to a meeting in either September or October.</p> <p>AH suggested that the NHS Wales' response to the Parliamentary Review of Health and Social Care and National Strategy will be prepared by May and it would be of use to discuss with the PSB. There will be implications for the transformational fund, and as such it might be worth the Executive Director of Strategy and Planning and the Director of Social Services presenting the response to the PSB.</p> <p>GOS proposed that Section 6 of the Biodiversity Duty could be brought to the PSB in July or September alongside the State of Natural Resources Report which will be published in September and has been previously discussed at the PSB.</p>	<p><b>FK</b></p> <p><b>AH</b></p> <p><b>GOS</b></p>
<p><b>10. Any Other Business</b></p> <p>HM advised that Welsh Government is hosting one of their regular one-to-one drop in sessions for PSBs next week. The Strategy and Partnership team will be attending with colleagues from the University Health Board to talk about the next steps to the implementation of the Plan and will feedback any comments to the PSB.</p> <p>JT advised that an invitation to the PSB Well-being Plan event in University Hospital Llandough will be circulated.</p>	<p><b>HM</b></p>
<p><b>11. Date of Next Meeting</b></p> <p>3<sup>rd</sup> July 2018, 2-4pm, Committee Room 2 Civic Offices</p>	

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**Vale of Glamorgan Public Services Board Workshop 3<sup>rd</sup> July 2018**  
**Delivering the Well-being Plan**

**Purpose of the Workshop**

The purpose of the workshop will be to discuss and agree how we take forward the delivery of the four well-being objectives and the 31 actions in 'Our Vale-Our Future' the PSB's Well-being Plan.

Through our discussions partners will:

- Gain a better understanding of what is in the plan
- Be able to make connections between actions across the Plan
- Be able to make connections with their organisation's well-being objectives and priorities
- Have the opportunity to discuss and comment on the ideas generated through the Implementation Group
- Be able to set out what their organisation can contribute
- Suggest who else should be involved in delivering the Plan

**Workshop Format**

The Well-being Plan Implementation Group is made up of the strategic objective leads for each of the PSB's four well-being objectives. The strategic leads will facilitate discussions about each of the objectives and partners will have the opportunity to consider each objective in turn.

The discussion will focus on whether partners are happy with what is being proposed as detailed in the attached document and what each organisation can contribute.

The PSB will be split in to three groups and will move around the room looking at each objective in turn for approximately 15 minutes. The discussion on each objective will be facilitated by the lead

- Engagement – Vaughan Jenkins and Lloyd Fisher (South Wales Fire and Rescue Service/Vale of Glamorgan Council)
- Good Start – Paula Ham and Helen Moses (Vale of Glamorgan Council)
- Inequalities/deprivation - Sian Griffiths and Anne Wei (Cardiff and Vale UHB)
- Environment – Gareth O'Shea and Scott Hand (NRW)

**Note:** Each objective will only run three times to enable the facilitators to join in some of the discussions.

## Well-being Plan - Implementation Proposals

Well-being Objective One – Enable people to get involved, participate in their local communities and shape local services				
Lead Partner – South Wales Fire Service				
No.	Well-being Plan Action	Suggested Lead/initial responsibility:	Proposed Task	Further Comments/suggestions:
E1.	Adopt the National Principles for Public Engagement in Wales	Vaughan Jenkins (VJ), South Wales Fire and Rescue Service to initiate	<p><b>Establish T&amp;F Group of engagement/consultation ‘experts’ from across the PSB and agree a way forward and who will do what.</b></p> <p><b>Note:</b> Important to have third sector representation on the group</p>	Following work of T& F all parties will need to adopt the principles via their own organisation’s mechanisms
E2.	<p>Research best practice in engagement and community participation within Wales, the UK and internationally to develop new approaches with a particular emphasis on:</p> <ul style="list-style-type: none"> <li>• Digital methods</li> <li>• Accessibility/plain language</li> <li>• Children and young people</li> <li>• Deprived communities</li> <li>• Hard to reach groups</li> <li>• Opportunities through sport, culture and environment</li> </ul>	Vaughan Jenkins, South Wales Fire and Rescue Service to initiate	<p><b>Note:</b> Fire Service to take initial lead group could then identify lead/leads for different elements</p>	<p>Link to use of the PSB website and social media</p> <p>Use information to inform action 4 and 6</p> <p>Possibly use some of the WG grant funding</p> <p>Consider links to Cardiff PSB and the RPB and the local resilience forum</p> <p>Role of the Arts in engagement</p> <p>UHB developing an engagement framework which could help inform the way forward</p>
E3.	Support and promote volunteering opportunities for staff and residents of all ages recognising the range of personal and community benefits.	Rachel Connor GVS	<p><b>Obtain details of relevant contacts from partners</b></p>	<p>Links to action 8</p> <p>Consider joint work with Cardiff PSB</p>

**Well-being Objective One – Enable people to get involved, participate in their local communities and shape local services**  
**Lead Partner – South Wales Fire Service**

No.	Well-being Plan Action	Suggested Lead/initial responsibility:	Proposed Task	Further Comments/suggestions:
				<p>Cwm Taf PSB also have an action on volunteering</p> <p>Partners will be at different starting points.</p> <p>Potential starting points could be an audit of what partners currently do in terms of using volunteers, promoting volunteering and staff schemes.</p> <p>T&amp;F Group needed?</p>
E4.	Produce an engagement toolkit for partners across the PSB to support a more integrated approach to our engagement activities which places the community at the centre	Vaughan Jenkins, South Wales Fire and Rescue Service to initiate	To be developed through T&F group established for actions 1 and 2.	To be taken forward in line with outcomes of work for action 2
E5.	<b>Defer</b> - Work with one of our most deprived communities to identify and develop a co-produced project which involves the community right at the start to determine what is needed and the best solution.	Vaughan Jenkins, South Wales Fire and Rescue Service to initiate	<p>Fire Service to take initial lead but as project develops this could change</p> <ul style="list-style-type: none"> <li>❖ <b>This needs further thought and could evolve from other activities e.g. well-being project being developed by GVS and Sian Griffiths</b></li> <li>❖ <b>HM to arrange a meeting with Co-Production Network for Wales who are interested in working with us following a meeting with GOS.</b></li> <li>❖ <b>Meeting to include VJ, SG, ND and RU</b></li> </ul>	<p>Could potentially link to actions around land assets (27) and an environment project (12)</p> <p>Establish a project group to scope and develop options??</p>

**Well-being Objective One – Enable people to get involved, participate in their local communities and shape local services**  
**Lead Partner – South Wales Fire Service**

No.	Well-being Plan Action	Suggested Lead/initial responsibility:	Proposed Task	Further Comments/suggestions:
E6	<b>Defer</b> - Develop our understanding and knowledge about our local communities and how we can encourage more people to get involved in their community.	<b>Vaughan Jenkins, South Wales Fire and Rescue Service to initiate</b>	Fire Service to be the initial lead but this may be an outcome achieved through a range of activities. <ul style="list-style-type: none"> <li>❖ <b>This should be an outcome of other activities</b></li> <li>❖ <b>Continue to progress community profiles (S&amp;P Team)</b></li> </ul>	Link to community profiles work and engagement activities and CRC – community mapping Potentially an amalgamation of a range of activities e.g. Action 2. Action 12 will also assist  Workshop at a later date??
E7.	Work with staff and those working in the community e.g. sports coaches and volunteers to identify needs, raise awareness and signpost to services e.g. dementia, domestic abuse, isolation/loneliness, making healthy lifestyle changes.	<b>C&amp;V PH Team (Sian Griffiths SG)</b>	<b>HM has discussed with Sian Griffiths possibilities and pace and links to healthy weight work.</b>  <b>SG to develop ideas and link to Engagement T&amp;F group</b>	Links to (4) (6) and (11).  Build on Experience of MECC and Well-being Network
E8.	Build on the experience of local time banking schemes and those in neighbouring areas to explore the potential of a Vale wide/regional time banking scheme.	<b>Vale of Glamorgan Council (VOGC) (Mike Ingram (MI), Head of Housing Services)</b>	<b>A progress report on the pilot to be brought to the PSB for consideration</b>	Progress of existing project to be monitored and reported to the PSB to inform options

## Well-being Objective Two – Reduce poverty and tackle inequalities linked to deprivation

### Lead Partner – Cardiff and Vale UHB

<b>D9.</b>	Undertake further engagement, research and analysis regarding inequalities between our least and most deprived communities to inform how we can work together more effectively to tackle the challenges and reduce inequalities.	<b>Poverty Alignment Group (PAG) (Helen Moses + Mark Davies – Prevention and Partnership Manager VoGC)</b>	<b>Some research being undertaken linked to Families First and Flying Start and linked to work of PAG – utilising WG grant</b>	Results will inform actions 10 and 13 in particular  Work will inform flexible funding decisions  Link to work on engagement in action 2  Grant funding for WBA evidence base  Further progress will be made when post in S&P filled
<b>D10.</b>	<b>Defer</b> - Work in partnership with other agencies, for example foodbanks, debt advice services and other projects already working in the community, to explore how we can better reach those living in poverty and improve access to services, information and support.	<b>Cardiff and Vale UHB to initiate</b>	<b>UHB initial lead as lead for the objective but this could be developed following work on action 9 when a more appropriate lead can be identified</b>	Link to assets identified in action 9 and work on community profiles and link to work on engagement in action 2  Consider the work undertaken by Housing/GVS/Public Health/Communities First/CRC and Flying Start
<b>D11.</b>	Work together to promote healthy behaviour messages recognising the need to adapt our approaches to reach different population groups including older people, young people and those in deprived areas.	<b>Cardiff and Vale Public Health Team (Sian Griffiths (SG))</b>	<b>SG to scope with HM and link with Engagement T&amp;F Group when established – initial discussion around healthy weight</b>	Link to engagement work and environment work  Tie in with population health priority areas of work e.g. smoking, food, physical activity & alcohol misuse (drawn from health needs assessment)
<b>D12.</b>	Work with local residents to identify and deliver an environmental project, recognising the opportunities for community participation and the links between the environment, physical activity and well-being.	<b>Nadia De Longhi Natural Resources Wales</b>	<b>Nadia to develop some ideas – potential to link to flooding and link to BTC and Allied British Ports</b>	This could be the co-production project in action 5. Links to volunteering and time banking actions (3 and 8)  Involve Town Councils Establish a small working group??

**Well-being Objective Two – Reduce poverty and tackle inequalities linked to deprivation**  
**Lead Partner – Cardiff and Vale UHB**

<b>D13.</b>	Build on the foundations created by Communities First and work undertaken through programmes such as Flying Start, Families First and Supporting People to develop a more co-ordinated approach to tackling poverty across the Vale.	<b>Poverty Alignment Group (PAG)_ (Amber Condy – Operational Manager in VoGC Social Services)</b>	<b>Ongoing through PAG – membership may be extended</b>  <b>Current work includes consideration of flexible funding and focus of activities – leading on research for action 9</b>	Need to consider PAG membership
<b>D14.</b>	Work together as local employers and education and training providers to develop new opportunities for work experience, placements, apprenticeships and develop skills aligned to future job opportunities in conjunction with the Capital City Region.	<b>Emil Evans - Cardiff and Vale College</b>	<b>Emil to develop some proposals for the PSB to consider</b>	Links to Area Plan and neighbouring PSB plans  Could build on some activities that UHB are working on with Cardiff Council  Explore appetite for a joined up approach  Audit of current practice?
<b>D15.</b>	Develop a co-ordinated approach to tackling fuel poverty recognising the expertise and contribution of Registered Social Landlords towards achieving this goal.	<b>VOGC (Mike Ingram – Head of Housing Services)</b>	<b>To arrange a meeting with the lead officer in Cardiff Council to discuss work being undertaken on affordable warmth</b>	Link to action 11 and healthy behaviour messages  Agree focus of activity e.g. social housing/age related/availability of data
<b>D16.</b>	Consider how we can improve the environment to support and encourage outdoor play and active travel in some of our more deprived areas through for example transport improvement schemes and street closures for play	<b>Cardiff and Vale Public Health Team (Tom Porter)</b>	<b>To build in to work of new Active Travel T&amp;F – reps have been sought</b>	Involve Town and Community Councils  Link to work on volunteering (3), timebanking (8) and possible co-production (5) or environmental project (12)  Research what has worked elsewhere and determine a starting point

**Well-being Objective Two – Reduce poverty and tackle inequalities linked to deprivation**  
**Lead Partner – Cardiff and Vale UHB**

<p><b>D17.</b></p>	<p>Work with the Food Vale partnership to address issues relating to access and affordability of food and ensure people have the skills and resources to overcome food poverty and make healthier food choices</p>	<p><b>Cardiff and Vale Public Health Team (Rhiannon Urquhart) Food Vale Steering Group</b></p>	<p><b>Food Vale Action Plan</b></p> <p><b>Ongoing – Steering group in place but possibly invite NRW to join the group and tie in with work on agricultural land use and work with supermarkets on waste</b></p>	<p>Potential to link to work in Cardiff?</p> <p>Link to Healthier Weight Plan framework</p>
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**Well-being Objective Three – Give children the best start in life**  
**Lead Partner – Vale of Glamorgan Council**

<b>C18.</b>	Use the findings of the First 1000 Days pilot to challenge and inform early years provision in the Vale exploring the contribution that different partners can make to supporting prevention and early intervention.	<b>VOGC (Paula Ham (PH) – Director of Learning and Skills)</b>	<b>Bring some key people together for a meeting and to identify way forward and leads.</b>  PH initial lead but another lead may be identified as work progresses	Link to work of Early Years Partnership  Up to age 2, ACE, perinatal period  Potential for joint work with Cardiff PSB and RPB
<b>C19.</b>	Develop a more strategic and innovative approach to improving parenting skills linking activities to play and the natural environment to help reach more people and promote links to the environment and well-being from an early age.	<b>VoGC (Mark Davies - Prevention and Partnership Manager and Amber Condy – OM in Social Services)</b>	<b>Flying Start and Families First joint activities being put in place</b>  <b>Build on FF and FS work but wait for it to settle</b>	Link to work with CRC around parent and child schemes  Link to Early Years partnership and Family Information Services

<b>Well-being Objective Three – Give children the best start in life</b>				
<b>Lead Partner – Vale of Glamorgan Council</b>				
<b>C20.</b>	Develop a better understanding of ACEs to take effective action to ensure people are protected, support systems are in place and the root causes of ACEs are prevented.	<b>VOGC (Paula Ham (PH) – Director of Learning and Skills)</b>	<b>PH initial lead but another lead may be identified as work progresses</b>  <b>Vale Headteacher conference focused on ACEs</b>  <b>Bring some key people together for a meeting and to identify way forward and leads. Potential issues to discuss inc.</b>	Links to 18, 19 and 23  ACEs framework to be published  Education, Police and community paediatricians already undertaking work
<b>C21.</b>	Review services across partners and work together to identify the contribution that we can make towards giving all children the best start in life, recognising the role played by both universal and statutory services	<b>VoGC - Potentially (Rachel Evans – Head of Children Services or David Davies Head of Achievement for All)</b>	<ul style="list-style-type: none"> <li>• <b>Explore potential for joint work/shared learning with Cardiff PSB and the RPB</b></li> <li>• <b>Some form of self-assessment or the WBFG Act framework</b></li> </ul>	Potentially to be informed by results of actions 18 and 20 Food and physical activity
<b>C22.</b>	Review multi-agency arrangements for the delivery of preventative and statutory services for children and young people.	<b>VoGC (Potentially Paula Ham/Rachel Evans)</b>		Links to 20 and 21
<b>C23.</b>	Recognising the role played by adults in children's lives, explore how partners can work together to provide the right support and preventative services for adults who may otherwise be at risk of losing their home or entering the criminal justice system through for example domestic abuse, poor mental health or anti-social behaviour.	<b>Safer Vale (Deb Gibbs – Safer Vale Manager)</b>	<b>HM to obtain update from Deb Gibbs</b>	Links to 22 and regional activities?

Well-being Objective Four – Protect, enhance and value our environment				
Lead Partner – Natural Resources Wales				
<b>Ev24.</b>	<p>Deliver on a joint commitment to “green” our estates by:</p> <ul style="list-style-type: none"> <li>- Developing a better understanding of our net carbon status and exploring opportunities to reduce our carbon impact (e.g. energy efficiency, renewable energy sources and emissions from our activities and the goods and services we buy)</li> <li>- Reviewing how we manage our open spaces to maximise their contribution to ecosystem resilience and to enhance biodiversity (e.g. managing for pollinators and other wildlife)</li> <li>- Minimising flood risk and water pollution</li> <li>- Understanding and mitigating our impacts on air quality</li> <li>-</li> </ul>	<p><b>Nadia De Longhi (ND)</b> <b>NRW</b></p>	<p><b>Nadia to develop proposals for way forward and to bring key contacts together – will make links to asset management work where appropriate</b></p>	<p>View this as being more a challenge to partners, sharing expertise and ideas and identifying best practice. Not a Task and Finish exercise – although funding could be sought for an innovative pilot involving a number of partners.</p> <p>Determine where there is expertise and best practice and share.</p> <p>Refer back to self assessment</p> <p>Network of contacts</p>
<b>Ev25.</b>	<p>Promote walking and cycling for staff, residents and visitors through shared messages and by providing facilities that enable active travel choices. This work will be undertaken in conjunction with the Capital City Region.</p>	<p><b>Cardiff and Vale Public Health Team (Tom Porter (TP))</b></p>	<p><b>TP to establish T&amp;F – reps are being sought</b></p>	<p>Explore opportunity for joint work with Cardiff PSB over time.</p> <p>Link to action 11 about healthy messages and action 26</p>
<b>Ev26.</b>	<p>Work with the Capital City Region to promote and facilitate more sustainable travel within the Vale and across the region and where necessary influencing and lobbying transport providers for better public transport options.</p>	<p><b>VoGC (Head of Neighbourhood Services and Transport - Emma Reed)</b></p>	<p><b>Paper brought to be brought to the PSB on key issues and City Region priorities later in the year as recent update provided in April.</b></p>	<p>Explore opportunity for joint work with Cardiff PSB.</p> <p>Consider rural transport issues – link to CRC</p> <p>Links to action 25</p>

Well-being Objective Four – Protect, enhance and value our environment Lead Partner – Natural Resources Wales				
Ev27.	Review public land assets and maximise their potential for community use and value as an environmental resource.	Nadia De Longhi (ND) NRW	Potentially part of remit of an Asset Management Group.	Opportunities for joint approach with Cardiff PSB  Link to CRC work  WG work on assets
Ev28.	<b>Defer</b> - Develop a better understanding across our organisations of environmental issues, the impact of how we work/deliver services, and links between a poor environment and deprived communities.	Nadia De Longhi (ND) NRW	May be an outcome of other work – to be reviewed at a later date	Opportunities for joint approach with Cardiff PSB  Links to engagement and deprivation work
Ev29.	Work with local businesses and industry to maximise the economic benefits of our environment e.g. through tourism and agriculture whilst taking steps to minimise negative impacts and seek opportunities to enhance the environment of the Vale.	Potentially VoGC (Marcus Goldsworthy – Head of Regeneration and Planning)	HM to ask Marcus to lead and suggest first action could be a paper to the PSB – meeting arranged for 18 <sup>th</sup> July	Links to Food Vale activities and findings of action 28
Ev30.	<b>Defer</b> - Explore how procurement policies and practice can support the local economy and protect the local environment.	NRW/ Volunteer Partner	Later action when more information may be available nationally but a volunteer needed to lead  HM to speak to Gareth Newell regarding work being undertaken by Cardiff PSB	Food Vale  UHB have to follow a national policy  NRW have some good examples e.g. carbon positive project  Quick survey/assessment/workshop? Potential joint work with Cardiff PSB

**Well-being Objective Four – Protect, enhance and value our environment**  
**Lead Partner – Natural Resources Wales**

<p><b>Ev31.</b></p>	<p>Work through the Food Vale partnership to gain Sustainable Food Cities status, ensuring we have a shared understanding of the contribution food can make to all aspects of well-being and the Vale has a sustainable, quality food environment which supports our economy, agriculture and tourism.</p>	<p><b>Cardiff and Vale Public Health Team (Rhiannon Urquhart) Food Vale Steering Group</b></p>	<p>Food Vale Action Plan</p> <p><b>Ongoing – Steering group in place but poss invite NRW to join the group and tie in with work on agricultural land use and work with supermarkets on waste</b></p>	<p>Potential to link to work in Cardiff?</p> <p>Link to Healthier Weight Plan framework</p> <p>Link to 29</p>
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<b>Vale of Glamorgan Public Services Board Work Programme 2018</b>	
<b>Meeting Dates</b>	<b>Agenda Items</b>
29 <sup>th</sup> January 2018	<ul style="list-style-type: none"> <li>✓ Draft well-being Plan</li> <li>✓ FoodVale</li> <li>✓ Academi Wales Graduate Programme</li> <li>✓ Delivering the Public Service Board's Vision</li> <li>✓ PSB Support</li> </ul>
18 <sup>th</sup> April 2018	<ul style="list-style-type: none"> <li>✓ Approving , delivering and monitoring the draft Well-being Plan</li> <li>✓ Cardiff Capital Region City Deal</li> <li>✓ Website demonstration</li> <li>✓ Asset Management</li> <li>✓ Major Trauma Centre</li> </ul>
3 <sup>rd</sup> July 2018	<p>NHS Wales' response to the Parliamentary Review of Health and Social Care</p> <p>Thoracic Surgery Services in South Wales - consultation</p> <p>Well-being Plan Implementation Workshop</p>
25 <sup>th</sup> September 2018	<p>PSB Performance Management and Structures</p> <p>Biodiversity Duty (NRW)</p> <p>Area Statements (NRW)</p> <p>National Obesity Plan</p> <p>The Development of a UHB Clinical Services Plan</p>
27 <sup>th</sup> November 2018	Healthy Boards Session – Academi Wales hour workshop
Early December	<p>Well-being Plan Progress Update</p> <p>Director of Public Health Report</p>

**Potential Items**

- Dying to Work – Welsh Government
- Cardiff Capital Region City Deal