



## Vale of Glamorgan Public Services Board

15<sup>th</sup> October 2021

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Cllr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Joanna Beynon (JB)	Policy Officer	Vale of Glamorgan Council
Lucy Butler (LB)	Principal Planner	Vale of Glamorgan Council
Sian Griffiths (SG)	Consultant in Public Health Medicine	Cardiff and Vale Local Public Health Team
Benedicte Lepine (BL)	Local Engagement and Programme Development Officer	Safer Vale
<b>Apologies:</b>		
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Wendy Gurney	Superintendent	South Wales Police
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council

Agenda Items	Actions
<p><b>1. Welcome and introductions</b></p> <p>NM welcomed everyone to the meeting of the PSB.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Minutes of the Public Service Board 2<sup>nd</sup> July 2021</b></p> <p>The minutes were agreed to be an accurate and true reflection of the meeting.</p>	
<p><b>4. COVID-19 Update</b></p> <p>FK updated partners on the current position in the Vale. The number of cases recorded in Cardiff and the Vale is relatively high but the position remains stable. The biggest increase in cases has been in those aged 10-19 years old, numbers are also increasing in the over 60s however weakening the link between COVID, hospitalisation and death has been hugely helped by the vaccine. The latest figures for the Vale were 696.9 per 7 days per 100,000. The Delta variant remains the most common strain in the Vale and there are no concerns on different variants entering Wales at the moment, however as the number of travellers is expected to increase over October half term this will continue to be monitored. Partners continue to work closely with care homes as there have been some incidents in the health care arena.</p> <p>FK provided an update on the issues reported with a UK Lighthouse lab that had been reported in the press. The lab had incorrectly provided a negative result to approx. 4,000-5,000 people. All those who have been affected will be contacted and asked to take a repeat PCR test. It is currently unknown how many people in Cardiff and the Vale will be affected by this issue but FK assured partners actions were in place to deal with the retests.</p> <p>The vaccination programme continues to make good progress with those aged 50 years old and over being offered the booster. It is expected all those in this age group who are able to receive the booster (there must be a minimum of 6 months between the second dose of the COVID vaccine and receiving the booster) will receive the booster by W/C 19<sup>th</sup> December. The vaccine roll out for those aged 12-15 years old in Cardiff and the Vale is expected to be complete by early November.</p> <p>All partners are asked to help encourage as many people as possible to get the flu vaccine. This has been expanded and will now be offered to those 50-60 years old this year. Children can also have the flu vaccine via a nasal spray.</p> <p>RT informed partners that work has continued across the Vale between partners, with a lot of work focusing on the joint enforcement with police. This is particularly as the COVID passes come into force in Wales this week. The Council's main role here will be to provide advice and guidance as a regulatory service. COVID has been the top of the agenda for the Council however we are now seeing other issues that require focus e.g. workforce resilience in particular sectors including social care. This is a national issue that is being discussed with Welsh Government and the Welsh Local Government Association. Other</p>	<p><b>All</b></p>

<p>large issues are contracts and project delivery that are being affected by issues in getting building materials and the related rising costs. These risks hitting at the same time will make the next few months very challenging. FK agreed and noted the health care workforce challenges are across all areas of activity. FK also informed partners that no digital element was currently in place for people who have had their vaccines abroad to get their COVID pass in Wales. Work is ongoing to resolve this but it is not in place at present.</p> <p>CJ endorsed RT’s comments and agreed the challenges over the next few months will be considerable. COVID is no longer the only focus with pressure now gaining from other elements. The PSB can work together to develop solutions to ensure we come through this period together. CJ offered his full support to RT.</p>	
<p><b>5. Vale of Glamorgan Replacement Local Development Plan 2021-2036</b></p> <p>LB presented an overview of the work that is underway to develop the replacement Local Development Plan (LDP) in the Vale to cover the period 2021-26. LB highlighted issues have led to a delay with the Sustainable Development Principle (SDP) work however groups are now ready to commence in February 2022. Once the SDP is adopted work will commence to produce light LDPs going forward and these can be produced jointly with Corporate Joint Committees (CJCs). LB noted the process is cyclical and work is currently on stage 1 and 2 of 9.</p> <p>LB highlighted that the Delivery Agreement is essentially a project management tool that includes the Community Involvement Scheme. There has been a greater emphasis this time on encouraging involvement, not just consultation.</p> <p>The PSB has been identified as a key stakeholder group as the LDP must be developed in relation to, and influenced by, the PSB’s Well-being Plan. All partners will be consulted formally as individual organisations. The PSB will also be engaged with when developing the vision and objectives.</p> <p>LB provided an overview of the timetable with public consultation on the delivery agreement taking place in November and December 2021. Feedback will be considered and a final version will be submitted to the Council and Welsh Government in March for approval in April 2022.</p> <p>NM questioned if there was any room for slippage. LB confirmed there was a 3 month slippage allowance for planning preparation. If additional slippage is required the delivery agreement would need to be formally amended, however mitigation actions have been identified to help ensure the work remains on track.</p> <p>CJ asked if there was a potential the Welsh Government reject the plan. LB confirmed there was a possibility however as long as work is taken to ensure the plan conforms with the hierarchy of plans there are no issues expected.</p> <p>FK thanked LB for the opportunity for the PSB to participate in this work and reinforced the importance of understanding the links between the Plan and population health e.g. green space, active travel and food growing. FK also offered to put LB in contact with strategic planning colleagues to support this work.</p>	<p>FK</p>

<p>ME noted the potential risks as legislation and challenges change giving COVID and the nature emergencies as examples. Any future growth must reduce the overall carbon footprint. Another challenge will be ensuring the Plan allows for work to be adapted in relation to the effects of climate change, the exact impact of which is still unknown. NRW have a lot of expertise and information on this topic and are keen to help with the drafting of the Plan. Colleagues in the NRW People and Places Team are keen for the development of the draft to be a coproduction. LB agreed with ME and noted work is ongoing to ensure the Plan and its evidence base reflects the nature emergency and the Green Infrastructure Plan.</p>	
<p><b>6. Safer Vale Annual Report</b></p> <p>BL provided an overview of the work the Safer Vale Partnership have carried out over the last year presented in the Safer Vale Annual Report 2020/2021. BL highlighted work that has taken place to tackle the 200% increase in anti-social behaviour as a result of the pandemic, work under the prevent and reduce workstream, community engagement and growing social media presence with a 465% increase in Twitter posts on the previous year, the development of public monthly highlight reports and progress in safeguarding, particularly against the VAWDASV Strategy noting the increase in applications under Claire and Sarah Laws and the implementation of the Drive Programme for perpetrators.</p> <p>NM and MB commended the work and examples of partnership working included in the report.</p> <p>FK noted the linkages between ASB incidents and alcohol and informed partners that the Vale has one of the highest results for weekly drinking levels in Wales. FK will be relooking at actions in the alcohol arena in the Vale over the next year.</p> <p>CJ questioned how people who do not use social media are engaged with. BL highlighted how partnership working has enabled the service to use more traditional methods to engage with residents including police door knocks and posting information. Links have also been made to other partners who have been able to pass on information to contacts they are already in touch with for other purposes. The Community Cohesion group has also restarted this year and community representatives who sit on the group have passed information on to wider members of the community.</p>	
<p><b>7. Annual Report of the Director of Public Health (2020) – ‘Let’s leave no-one behind in Cardiff and the Vale of Glamorgan’</b></p> <p>FK and SG presented partners with a summary of the Director of Public Health’s Annual Report, which this year focused on inequalities and inequities. The report is available in a variety of different forms including PDF reports, Sway reports and bookmark summaries.</p> <p>The report is structured around 4 key chapters to show the impact of the pandemic and includes recommendations going forward in the short and long terms. These are:</p> <ul style="list-style-type: none"> <li>• Chapter 1: Epidemiology the impact of COVID 19 pandemic on inequities in Cardiff and the Vale of Glamorgan</li> <li>• Chapter 2: Children and young people Striving to support a generation’s emotional well-being and mental health</li> <li>• Chapter 3: Amplifying Prevention</li> <li>• Chapter 4: Ways of working through recovery</li> </ul>	

<p>Partners were asked to support this work and continue to look for opportunities to embed prevention.</p> <p>CJ commended the report and urged partners to look at the Sway versions of the report that includes lots of information, key data and videos focusing on prevention and reducing inequalities that have been exacerbated by COVID.</p> <p>RT voiced that the report provided a good analysis of the issues and the importance of how we act going forward to promote recovery in more vulnerable communities. RT suggested it would be beneficial for colleagues to tease out other cross organisation actions noting how initiatives outside of the health arena impact health e.g. climate change, housing, planning. Reflecting on this work under actions going forward could help show the role the wider public sector can have on these issues. FK and TB indicated they would meet to progress this action.</p> <p>FK agreed with RT that it was important to understand the impact wider determinants have and the links to health, and articulating this would be helpful. These examples could also include focusing attention on immunisation and screening. Work is ongoing on immunisation and the future programme in Cardiff and the Vale on routine vaccines and COVID. Work on future planning and how we work with the public on making vaccinations more accessible is already advanced. A high-level plan will be produced on how we could do things different in the future and FK is keen for the PSB to work with the UHB on this.</p>	FK/TB
<p style="text-align: center;"><b>8. Well-being Assessment Update</b></p> <p>TB provided a brief update on the progress made on the Well-being Assessment against the Sway report chapters and highlighted the public engagement survey has now closed receiving over 1,200 responses. The data from the survey will now be reflected in the draft chapters ahead of the November workshop. TB thanked those who have already contributed to the Assessment and have sent feedback through on the draft chapters.</p> <p>The PSB workshop in November will be an opportunity for partners to understand the issues and priorities that have been highlighted in the draft Assessment. A workshop is also being arranged with colleagues in the Cardiff PSB and the Cardiff and Vale RPB to align the Assessment with the Population Needs Assessment where possible.</p> <p>NM queried if the survey responses could be looked at by community area. TB confirmed analysis could be carried out by geographical area and age profile. Responses will also be looked at through the lens of protected characteristics. The draft Well-being Assessment will be brought to the next meeting of the PSB in December for sign off ahead of public consultation on the draft. During the consultation period work will be done to test the themes and priorities with other groups to ensure the seldom heard voices are included.</p>	
<p style="text-align: center;"><b>9. Forward Work Programme</b></p> <p>NM gave an overview of the forward work programme and welcomed any suggestions from partners for future agenda items and asked partners to contact TB or HM.</p> <p>CJ suggested having a meeting toward the end of May/early June 2022 to reflect on how partners have coped with the winter recovery, reflect on achievements and discuss any challenges going forward. NM supported this but noted the date would have to be mindful</p>	

<p>of the upcoming elections. RT agreed and suggested the session be run as a 90 minute workshop. HM will look to arrange a date.</p>	<p><b>HM</b></p>
<p><b>10. AOB</b></p> <p>NM highlighted the Joint Emergency Services Group ‘An All Wales Review of Assaults on Emergency Workers’ biannual report has been circulated to partners and the report was noted.</p> <p>NM informed partners Welsh Government are asking for feedback on the Welsh Government representatives on PSBs. Partners were complimentary of JCs role in the PSB and were asked to send any additional feedback to HM and TB who will collate a response.</p>	<p><b>TB and HM</b></p>
<p><b>11. Date of next meeting – 3<sup>rd</sup> December 2021, 10:30am – 12:30pm via Microsoft Teams</b></p>	