



## Vale of Glamorgan Public Services Board

10<sup>th</sup> July 2019

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Alun Michael (AM)	South Wales Police and Crime Commissioner	South Wales Police and Crime Commissioner
Alun Morgan (AMg)	Chief Superintendent	South Wales Police
Cllr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Nadia De Longhi (ND)	Operations Manager	Natural Resources Wales
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Rebecca Zammit	Senior Probation Officer	National Probation Service
Marie Davies	Deputy Director of Strategy and Planning	Cardiff and Vale UHB
Sian Griffiths	Consultant in Public Health Medicine/Training Programme Director	Cardiff and Vale UHB/ Public Health Wales
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Lorna Cross (LC)	Operational Manager, Property	Vale of Glamorgan Council
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale UHB
Tom Porter (TP)	Consultant in Public Health Medicine	Cardiff and Vale UHB/ Public Health Wales
Suzanne Wood	Consultant in Public Health Medicine	Cardiff and Vale UHB/ Public Health Wales

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<b>Apologies:</b>		
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Fiona Kinghorn (FK)	Director of Public Health	Cardiff and Vale UHB
CLlr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council

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	Actions
<p><b>1. Welcome and introductions</b></p> <p>RT welcomed everyone to the meeting and introductions were made.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Appointment of Chairperson and Vice Chairperson for the Public Services Board</b></p> <p>RT explained that in accordance with the PSB's terms of reference the Chairperson and Vice-Chairperson will be appointed at this meeting. Nominations were asked for Chair of the Board. AM proposed Councillor Neil Moore as Chair, this was seconded by JC. AM proposed Mark Brace to continue as Vice-Chair, this was seconded by NM.</p> <p>Councillor Neil Moore appointed Chair of the PSB, Mark Brace as Vice-Chair of the PSB.</p>	
<p><b>4. Minutes of the Public Services Board 9<sup>th</sup> April 2019</b></p> <p>AW advised that an amendment should be made to the discussion on a joint meeting of Vale and Cardiff PSBs and in-put from colleagues from the Cardiff and Vale Regional Partnership Board. It was recommended that wording be changed to reflect that all PSB partners involved in the work of the RPB are well placed to reflect the details of the RPB's work and to help shape discussions.</p> <p>AM noted that there are many linkages between the work of PSBs and RPBs, and much of this work touches on the work of the Police, for example joint work to address ACEs; however, South Wales Police are not represented on the Cardiff and Vale RPB. AM suggested that In order to make the most of opportunities for joint working for South Wales Police it would be beneficial for the Police to be represented on the RPB. There are examples of good work that has been undertaken on an approach to Mental Health Care provision which has been working well in North Wales and in Gwent but less so in South Wales due to challenges with footprints. This is something that could possibly be addressed through work with RPBs.</p> <p>NM enquired whether there have been discussions with the RPB about South Wales Police becoming a member of the Board. RC advised that there have not yet been discussions about the membership of South Wales Police but Registered Social Landlords have recently been added as members. AM stated that discussions have been held between the Office of the South Wales Police and Crime Commissioner, the Chair of the UHB and the Chair of the RPB on the issue of mental health provision. There is a recognition of the implications across the region and an opportunity to take forward work through the RPB. It was agreed that a recommendation from the PSB Chair would be made to the RPB suggesting that an invitation of membership be extended to South Wales Police and the Police and Crime Commissioner.</p>	<p><b>NM</b></p>

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<p>Subject to amendments the minutes of the previous meeting were agreed as an accurate record.</p>	
<p><b>5. PSB Annual Report</b></p> <p>HM introduced the 2019 PSB Annual Report. It was explained that the statutory guidance for PSBs sets out a requirement for PSBs to publish an Annual Report no later than fourteen months following the publication of the PSB's Well-being Plan, and every 12 months thereafter. A written report has been circulated for review, the report provides an overview of the work that as been undertaken to progress the actions and objectives set out in the Well-being Plan in its first year. Subject to approval, the Annual Report will be published on the PSBs website and submitted to Welsh Ministers, the Future Generations Commissioner, the Auditor General for Wales and the nominated Local Authority Scrutiny Committee. This is the first year of working to progress the Plan and as such, the Annual Report has shown the linkages between different activities and how collectively they are delivering the four Well-being Objectives. The Strategic Leads responsible for taking forward the PSB's Well-being Objectives will continue to meet to identify opportunities for joint work and to ensure progress is achieved. A workshop involving all those leading on activities in the Plan would be arranged for the Autumn to build momentum in to the next stage of delivery and to identify key priorities.</p> <p>An Annual Report film has also been produced to accompany the written report, this will enable wider audiences to engage with the work of the PSB. The film was shown to the PSB for review. AM noted that the film was very useful as it provides a harmony with the report and provides a more accessible version of the written report. AM enquired whether there was an explanation in the Report of the links between the PSB and the Community Safety Partnership. HM explained that this has not been noted explicitly in the Report; however, this is very much part of the work to take forward the Plan and the PSB will be further developing the links between the Community Safety Partnership. AM noted that there is a need to escalate issues relating to community safety from the Community Safety Partnership to the PSB partners. AW said that the Annual Report with its combination of a film and report is a very useful and ambitious approach.</p> <p>The Annual Report was endorsed and agreed by the PSB.</p>	<p><b>HM</b></p>
<p><b>6. Objective Four progress: To protect, enhance and value our environment</b></p> <p>ND introduced the in-depth update for Objective Four of the Well-being Plan for which Natural Resources Wales are providing the strategic lead. ND explained how the environment has been consistently highlighted by residents as an important aspect of life in the Vale and key to underpinning good well-being. Much of the work of this Objective link to actions throughout the Plan, and there are examples of good work being progressed.</p>	

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**Greening the Public Estate:** A pilot questionnaire has been circulated to partners in order to establish current approaches to managing land and estates and how partners can be helped to deliver their section 6 Biodiversity duties under the Environment (Wales) Act 2016. The pilot survey will now be extended to all partners including regional partners such as South Wales Fire and Rescue Service and South Wales Police.

**Review Public land Assets:** LC explained the background to the regional Collaborative Asset Management work ongoing across the Vale of Glamorgan and Cardiff region involving the two Local Authority's, South Wales Police, Cardiff and Vale Health Board and Welsh Government. This work has been established through the Ystadau Cymru National strategy which has an overarching aim of "Working together to make the best use of the public estate". Six regional groups across Wales have been created and funding was made available for specific asset collaboration projects in the regions via the WG Assets Collaboration Programme Wales Funding. Following a pilot study in the Cwm Taff region these groups are now progressing asset mapping and co-location work. The Cardiff and Vale regional project called Making Assets Work Review (MAWR) appointed Fradd consultancy to report on key data relating to: Partner Asset Mapping, Partnership Asset Collaboration, Stakeholder views, opportunities in major growth/border areas and the production of case studies. Maps were produced on three distinct areas: Cardiff, the Vale of Glamorgan and Cross-Border areas, particularly showing the Junction 33-34 M4 corridor. The MAWR report produced a compendium of collaborative asset projects across the region and opportunities for possible pathfinder projects. This has led to discussions about re-forming a Public Sector Asset Management group in the Vale of Glamorgan area and a meeting of this group will be arranged. AM noted that a wholesale review of the Police estate across South Wales has been undertaken and the Vale provides a good example of co-location with colleagues from National Probation Service and Dyfodol now located at Barry Police station. HJ informed that there were possibilities for integrating this collaboration work with the joint asset management established by Emergency Services partners. RC asked whether the MAWR report would be made available to the PSB. LC explained that the report is currently in draft but once finalised it could be made available.

AM noted that a wholesale review of the Police estate across South Wales has been undertaken and the Vale provides a good example of co-location with colleagues from National Probation Service and Dyfodol now located at Barry Police station. HJ informed that there were possibilities for integrating this collaboration work with the joint asset management established by Emergency Services partners. RC asked whether the MAWR report would be made available to the PSB. LC explained that the report is currently in draft but once finalised will be made available.

ND noted that good progress has been achieved against a number of the actions aligned to Objective Four. The REFIT programme has commenced at UHB sites including University Hospital Wales, University Hospital Llandough and Barry Hospital; this includes an LED lighting replacement programme. Rewilding work has been undertaken at Porthkerry Country park, including pond improvement work and meadow space development. The FoodVale project has updated the

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<p>food assets map and is working towards the Sustainable Food Cities Bronze criteria with a view to submitting a membership application in the Autumn. NRW have also been undertaking local work in the Coldbrook/Cadoxton/ Sully Brook area of Barry. Work has been undertaken with community groups through the 'Watercourses for Well-being' initiative to reduce flood risk while informing of the benefits of looking after water ways. Pilot work has been undertaken with local schools to raise awareness and share key messages.</p> <p><b>Promote and Facilitate Sustainable Travel:</b> TP presented on the opportunity to develop a Healthy Travel Charter for the Vale of Glamorgan. It was explained that how we travel has now changed, and our built environments in-turn have been shaped by this change. The increase in car journeys is having a significant impact on health and well-being; however, the Well-being of Future Generations Act, the introduction of the South Wales Metro, supportive legislation and supportive social movements offer an opportunity to address this challenge.</p> <p>It was explained that a Cardiff Healthy Travel Charter was launched in April and a public sector charter has been drafted for the Vale of Glamorgan with agreement in principle reached for most organisations. The Charter would set out 14 commitments, which are not just about active travel, but also about sustainable and healthy travel. It is anticipated that sectorial charters could then be developed including a Third Sector Charter, a Business Charter and a Higher Education Charter.</p> <p>LC noted that there have been discussions within the assets collaboration project about supporting such an approach particularly establishing the infrastructure to support low emissions vehicles, the cost of such work at the moment however is inhibiting. JC explained that there is Welsh Government capital funding available which could be accessed to support such carbon reduction projects. JC proposed that it would be beneficial for Welsh Government to sign-up to the Charter in the Vale as many staff travel from the Vale of Glamorgan to work. AM advised he would be happy for South Wales Police to sign-up to the Charter, and that this work provided an opportunity to link-up discussions around the Penarth Headland link and opportunities for active and healthy travel connections between the Vale of Glamorgan and Cardiff.</p> <p>HM clarified that formal sign-up to the charter will be placed on the agenda of the meeting of the PSB to be arranged in October.</p>	<p>HM/TP</p>
<p><b>7. Our Vale – Ein Bro Evidence Base</b></p> <p>HM introduced the PSB Evidence Base that has been developed over the last few months to keep track of the demographic changes in the Vale of Glamorgan and to ensure that the learning and data gathered through the Well-being Assessment is kept as live as possible. The development of the evidence base will also provide a foundation to inform the next PSB Well-being Assessment. The Strategy and Partnership team have worked with an external consultant using some of the PSB grant money that was allocated for use to ensure that the data and information gathered through the Well-being Assessment is made more accessible.</p>	

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LF explained that the evidence base has been constructed using Microsoft PowerBI which is a powerful data visualisation tool. PowerBI enables large data sets to be pulled through into accessible data visualisations including graphs, maps and tables. The newly created evidence base enables users to interact with these visualisations and to explore the data that sits behind them. The report that has been produced to show population estimates for the Vale was used as an example to show how this data can be interacted with from a Vale level, to the community areas used in the Well-being Assessment to individual LSOA areas.

To encourage use of the evidence base the reports have been kept fairly simple. the data is presented against four key themes:

- Population Change
- Education and Economy
- Health and Communities
- Environment and Transport

It was explained that much of the data in the evidence base is connected directly to some of the primary data sources such as StatsWales and DataCymru, as such the most up-to-date data will be pulled into the evidence base. There is also scope to develop the evidence base further and to develop individual focused reports such as the research work undertaken recently into poverty and deprivation in the Vale.

The evidence base was well received by the Board with partners noting the potential for the future development. AM suggested that additional crime statistics could be added, in particular, additional information on Anti-Social Behaviour (ASB). HJ noted the great potential of the evidence base and suggested that it could be used by partners to support future trends analysis.

### **8. UHB Clinical Services Plan Update**

MD provided the PSB with an overview of the UHB Shaping Our Future Well-being Strategy, which sets out the future direction for the UHB and details how service delivery will change. Responding to the Strategy, the UHB Clinical Services Plan has been co-designed with stakeholders to take into account each aspect of Health Board delivery.

The Plan sets out a whole system approach, detailing where services will be delivered. It has been designed to be an iterative Plan in order to enable services to respond to challenges as they arise. A key aspect of the Plan is to provide support closer to people's homes, enabling people to stay at home for longer. This will be delivered through an integrated network of hospital and community care and well-being. Cardiff and Vale UHB currently work to three localities, two in Cardiff and one that covers the Vale of Glamorgan; within the Vale there are three clusters. The Plan sets out that there will be a Health and Well-being Centre in each UHB locality and it has been confirmed and agreed that Barry Hospital will be the Health and Well-being Centre for Vale services. Alongside the centre, there will be Well-being Hubs established in at least each

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<p>cluster area, these Hubs will be the focus for integrated service delivery across partners; it was explained that collaborative work to establish a well-being hub in Cogan is a pilot of this approach.</p> <p>One of the key challenges faced by the UHB is that current hospital sites are becoming unfit for purpose. A bid is being prepared for a new replacement to the current University Hospital Wales site. The approach to how services will be split across these sites will be key to taking the Plan forward. To inform the approach conversations will be held with clinicians about the future role of the University Hospital Wales (UHW) and University Hospital Llandough (UHL) sites. This will be further informed by public consultation that will be undertaken in autumn to winter 2019. It is anticipated that UHW will become a centre for acute services for the South East, South Central and for the Cardiff and Vale Regions. UHL's rehabilitation role and response to non-ambulatory surgery will be further developed with some services from Rookwood Hospital being transferred to UHL also.</p> <p>It was explained that all service change will be measured against the UHB patient representative Wyn, to ensure that services are citizen focused and designed to ensure patient safety and well-being. The draft engagement strategy which will be used to inform the future development of the Plan will be brought back to the Board later in the year for discussion.</p> <p>NM enquired whether the sites for the Cluster Hubs had been decided. MD explained that not all sites had been decided, and that a one Hub per Cluster approach has not yet been finalised as there could be a need in some areas for more than one hub per cluster. AM noted that the Hub approach will provide great opportunities for service integration and co-location with particular benefits for Police Community Support Officers (PCSOs).</p>	<b>AW</b>
<p><b>9. Draft Strategy: Move More, Eat Well</b></p> <p>SW presented the draft Move More, Eat Well Strategy for Cardiff and the Vale of Glamorgan to the Board. It was explained that the Strategy has been informed by two well attended workshops, one in the Vale of Glamorgan and one in Cardiff. Through the workshops a large number of actions were developed, these have been shaped into priorities which sit below three key themes which link to the national Healthy Weight Strategy for Wales. These are:</p> <ul style="list-style-type: none"><li>- Healthy Settings</li><li>- Healthy Environment</li><li>- Healthy People</li></ul> <p>Following work to shape the actions into priorities, a joint Cardiff PSB and Vale PSB workshop was held to help rank the priorities by area. Milestones against each priority have also been developed and these have been aligned to work outlined in the PSB's Well-being Plan. It is anticipated that the Strategy will be launched after the autumn in order to align with the launch of the national Healthy Weight Strategy for Wales.</p> <p>TB enquired whether Headteachers have had an input into the milestones focused on the development of a daily mile and adequate length of breaks in</p>	



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<p>schools. SW explained that discussions have been had with Healthy Schools leads around these milestones but input from Headteachers would be beneficial. TB proposed that contact details of Headteacher clusters be passed to SW.</p> <p>NM explained that consideration could also be given to the different needs of different age groups in the primary sector, commitment to the daily mile for example could be more appropriate to some age groups than others. ND noted that there are possible links between the daily mile and actions in the Well-being Plan around active travel and potential in some areas for children to travel to school in this way.</p> <p>NM noted that work has been undertaken recently to refresh water refill stations in parks across the Vale, this work could be linked to the priority in the strategy to become a refill region and rolled out into the public realm. HM explained that it will be necessary to ensure join-up between the milestones in the Strategy and the actions set out in the Well-being Plan to provide focus to work. There is an opportunity to take forward some of the work by targeting specific geographic areas in the Vale where evidence suggests there are greater concerns in order to deliver the best outcomes.</p> <p>The PSB agreed to take forward the Move More, Eat Well Strategy</p>	<p><b>HM</b></p>
<p><b>10. Presentation: Vale of Glamorgan Council Budget Pressures and Reshaping Services Transformation Programme</b></p> <p>TB introduced a presentation on the budget pressures and service change that has been taken forward by the Council through the Reshaping Services Transformation Programme. It was explained that since 2010 the Council has made savings of £55 million, and that by 2021 this will result in a 25% budget reduction overall. These reductions have been achieved through a number of changes to services including Shared Regulatory Services, community libraries, work to integrate health and social care and shortly through the roll-out of Local Authority Trading company. Embedding these changes has been reliant on community empowerment to enable communities to take on projects, but also on achieving changes to the Council’s organisational culture.</p> <p>It was explained that this year a new Corporate Plan will be developed which will set out the Council’s priorities for the next five years. The Plan will be set in the context of an anticipated further £12 million reduction in budget, and as such will set ambitious but manageable priorities for future service delivery. The Council will be undertaking public engagement on the development of the Corporate Plan and on its Budget. Engagement will be undertaken from the autumn and details of the engagement process and the progress of the Reshaping Services Strategy will be brought back to the PSB for discussion in due course.</p> <p>HJ noted that all partners are currently going through transformation changes and discussions at the PSB are key to identify how partners can collaborate and work together to identify these challenges. NM suggested that a time for the discussion and identification of opportunities be made a regular item for future meetings.</p>	<p><b>TB</b></p> <p><b>HM</b></p>

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<p><b>11. Forward Work Programme</b></p> <p>AM noted that it would be particularly useful if a Community Safety Update could become a standing agenda item, this would enable issues to be escalated from the Community Safety Partnership to the PSB if required. It was agreed that this would become a standing agenda item.</p> <p>HM informed that the dates currently in diaries for future meetings will be changed and alternative dates sought for October and December. It was explained that following the PSB workshop with the Children’s Rights Commissioner for Wales it was agreed to extend an invitation to the Vale of Glamorgan Youth Forum to attend a future PSB meeting. There is also an opportunity to extend this invitation to Police and Fire Youth volunteers. It was suggested that this meeting be held later in the afternoon to enable youth groups to attend. NM suggested that this could be a two-part meeting with PSB business being held before discussions with the youth groups. HM to extend invitation to the youth groups and finalise arrangements for future meeting</p>	<p><b>HM</b></p> <p><b>HM</b></p>
<p><b>12. Any Other Business</b></p> <p>NM informed that Huw Isaac, previously Head of Performance and Development, has retired from his role. It was suggested that a letter be drafted to thank him for his work with the PSB.</p>	<p><b>HM</b></p>
<p><b>13. Date of Next Meeting</b></p> <p>Dates to be confirmed.</p>	