



## **Vale of Glamorgan Public Services Board Meeting**

**21<sup>st</sup> June 2023**

### **Minutes**

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
CLlr Lis Burnett (LB)	Leader	Vale of Glamorgan Council
Marie Davies (MD)	Deputy Director of Strategy and Planning	Cardiff and Vale UHB
CLlr Shirley Hodges (SH)	Nominated Town and Community Council Representative	Barry Town Council
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Estella Enos (EE)	Deputy Head of Cardiff and Vale	National Probation Service
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
David Letellier (DL)	Operational Manager	Natural Resources Wales
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Director of Corporate Resources	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Andreas Pieris-Plumley (APP)	Strategy and Partnership Intern	Vale of Glamorgan Council
Nicola Sumner-Smith (NSS)	Team Leader, Community Development, External Grants and Funding	Vale of Glamorgan Council
Alec Shand (AS)	Senior Community Development Officer	Vale of Glamorgan Council
Arabella Calder (AC)	Senior Community Development Officer	Vale of Glamorgan Council
David Bebb (DB)	Head of Unpaid Work	HM Prison and Probation Service
Robert Robbins (RR)	Operational Manager	HM Prison and Probation Service
<b>Apologies:</b>		

Eirian Evans (EE - NPS)	Head of Cardiff and Vale	National Probation Service
Suzanne Rankin (SR)	Chief Executive	Cardiff and Vale UHB
Rob Thomas (RT)	Chief Executive	Vale of Glamorgan Council
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
Estelle Hitchon (EH)	Director of Partnerships and Engagement	Welsh Ambulance Service Trust

No.	Agenda Item	Actions
1.	<p><b>Welcome and Introductions</b></p> <p>MB introduced and welcomed everyone to the meeting of the PSB.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>Please see full list of apologies above.</p>	
3.	<p><b>Minutes of the Public Services Board 3<sup>rd</sup> May 2023</b></p> <p>Minutes were agreed to be a true and accurate reflection.</p>	
4.	<p><b>Vale PSB Annual Report 2022/23</b>  <a href="#">Draft Vale of Glamorgan Public Services Board Annual Report 2022-23</a></p> <p>HM introduced the Annual Report and explained how it focuses on both the last year but also reflects on the past 5 years of the PSB's work. The report brings together examples of work that has progressed to meet the four priorities of the Well-being Plan 2018-23, and highlights projects progressing the well-being objectives. Additionally, the report looks at the future direction of the PSB and outlines actions to be taken forward in the new Well-being Plan.</p> <p>APP echoed HM's comments regarding the tone of the report which reflects on the work of the PSB over the past five years. APP explained that the report contains six sections that contain a vast array of the PSB's work over the last year and over the 5-year duration of the Well-being Plan 2018-23. The report details the four priorities; Move More, Eat Well Plan, Tackling Climate Change, Value in the Vale, Improving Engagement. In addition, the report highlights eight case studies which show the variety of work taking place within the PSB. For instance, Her Voice Wales showcases the youth involvement that has occurred with young people leading a campaign against sexual harassment. The Food Vale Partnership emphasises the work taking place around healthy food provision and links into tackling climate change. The PSB's cost of living response has been described and the utilisation of additional partnership funding has been detailed. The background, what has been done and achieved, and future direction of the work is provided to</p>	

	<p>exemplify the progression taking place. APP described how the report looks at the future work entrenched in the new Well-being Plan 2023-28 and provides a list of year one actions.</p> <p>FK praised the report and suggested that work could be undertaken to include a set of performance indicator statistics.</p> <p>The Annual Report was signed off by partners.</p>	
<p><b>5.</b></p>	<p><b>Place Making</b></p> <p>NSS explained that place making is working across sectors to consider the future development of an area and introduced the place making charter that details the six principles of place making. NSS explained there is Welsh Government funding for four towns in the Vale of Glamorgan which will be used to develop these areas. NSS described how community mapping will feed into the place making plan.</p> <p>AS explained the approach to place making in Llantwit Major has included attendance at an event which gathered residents' views about the area. This was used to understand positives and what is working well but also to identify any deficits. The feedback will be used to take forward the place making development. There was also good support from the local council in the place making approach.</p> <p>AC echoed AS' comments about place making in the approach to Cowbridge's development, having undertaken a similar event to understand residents' views about the area. AC explained the three components of place making, activity, form, meaning and informed partners of the mayor's coffee morning focus group in July which will identify opportunities and gaps against each of the three components.</p> <p>NSS explained how place making is undertaken utilising multiple stakeholders and that stakeholders will be encouraged to take forward their own placemaking and feed into the plan. This ensures that it is not only the council taking the lead but others who are within the community and are well suited to develop their local community.</p> <p>SH asked how commercial stakeholders such as shop owners are engaged to move into place making communities.</p> <p>NSS explained that work with partners such as Economic Development colleagues is taking place to identify possibilities and look at local businesses.</p> <p>MB asked how wide the consultation is.</p> <p>NSS explained a matrix of discussion topics is created to map the stakeholders across themes. This mapping ensures that all appropriate stakeholders are talked to across all the appropriate themes.</p>	

	<p>FK highlighted the need for clear alignment of plans for added value and identification of cultural experiences.</p> <p>NSS explained the first stage of consultation is to look at alignment with existing plans and ensure culture and heritage is not lost in development.</p> <p>MB asked how the PSB can assist and help to align different aspects of place making.</p> <p>NSS explained it is useful for the place making team to understand what work the PSB is doing collectively and as individual partners.</p> <p>MD asked how we engage in a more meaningful way and ensure that those seldom heard from are reached.</p> <p>AS explained measures are being put in place to make sure everyone is engaged.</p> <p>MD suggested an opportunity to share stakeholder lists between partners to better identify those seldom heard from groups.</p>	<b>All</b>
6.	<p><b>UHB Strategy Refresh</b>  <a href="http://shapingourfuturewellbeing.com">Refreshing Our Strategy (shapingourfuturewellbeing.com)</a></p> <p>MD explained the draft strategy is out now for consultation with the public, colleagues, and stakeholders. The draft has been created based on initial feedback from people across Cardiff and the Vale.</p> <p>The UHB works closely with partners across education, public and voluntary organisations as well as within the industry. There is a keen focus to develop services in this context, utilising the expertise of partners. There is a need to look at generating additional income to invest in facilities and services by working in partnership with Welsh Government and other service providers. As part of the first phase of engagement the values of the UHB were presented to stakeholders and the public to ensure they are still relevant, these received strong support. The purpose and vision have both been reworked considerably following consultation with feedback suggesting the vision needed to stretch but also be realistic.</p> <p>MD outlined the five strategic priorities in the strategy: <i>Putting our people first</i> by retaining staff and providing training while having an honest working culture, empowering colleagues, respecting diversity, and equality. <i>Providing outstanding quality</i> by reducing current gaps and getting the best out of resources. <i>Delivering in the right places</i> the appropriate care and developing digital care while prioritising resources being invested in the right places. <i>Working in partnerships</i> and clearly knowing which partners need to be worked with to provide</p>	

	<p>the best services and that they remain sustainable. <i>Acting for the future</i> to protect the future wellbeing through planning and operations.</p> <p>MD stated a 26<sup>th</sup> June deadline for comments on the strategy.</p> <p>TB praised the balance found in the draft strategy and suggested an opportunity to enhance or amplify the public health references within the strategy to have the balance across treating people and keeping people well. The references to older people were appreciated but suggested a strengthening of the voice of young people. TB asked if there is an opportunity to use the indicators within the strategy elsewhere in PSB work, and also an opportunity to include satisfaction measures in the strategy.</p> <p>HJ praised the strategy and acknowledged the focus around early intervention and prevention, suggesting an opportunity to share expertise to work collectively on these issues.</p> <p>FK echoed TB's comments and explained that these observations have been identified and work is ongoing to include these suggestions into the strategy.</p>	
<p><b>7.</b></p>	<p><b>Wales Unpaid Work Overview</b></p> <p>DB explained Unpaid Work is a sentence of the courts and can be done in individual placements or as supervised groups. The Covid-19 pandemic impacted the programme and resulted in lost beneficiaries; however, work is ongoing to renew these relationships. There is a tendency for most people to complete their sentence on the weekends to fit around their paid work commitments. Usually, the work is completed in their local community so they can see the change they are affecting and there is the option to develop vocational skills depending on the work. Work projects can be nominated to the team who will assess them and whether they can provide the labour to get it done. Safety of all involved is paramount and everything is risk assessed prior to a project beginning.</p> <p>RR provided examples of unpaid work projects taking place in the Vale. These include the upkeep and maintenance of outdoor areas such as church grounds in Llandough, and the pitches in Barry Rugby Football Club. There have also been furniture restoration projects, work on Southerndown coastal heritage centre and cookery projects in partnership with the food banks. RR expressed the aim of expanding within the Vale and reaching out to partners to nominate projects.</p> <p>LB invited the Unpaid Work team to speak to the strategic leadership team in the Council and highlighted the importance of looking at opportunities for added value and working together.</p> <p>JC suggested connecting the Unpaid Work team to Welsh Government regarding the biodiversity agenda.</p>	

	<p>FK offered healthy food training accredited courses through UHB dieticians for those participating in cookery projects.</p> <p>Partners were supportive of the work and recognised the opportunities of the programme and the potential to link to training and accreditation.</p>	
<b>8.</b>	<p><b>Developing a Shaping Places for Well-being Programme in Wales</b></p> <p>FK explained that in partnership with Executive Directors of Public Health across Wales, Public Health Wales is designing a proposal for a Health Foundation award. This would fund a national systems approach to deliver objectives related to health and enable shared learning between PSBs. There are opportunities for added value resulting from alignment of work and policy across Wales with additional resource to take forward PSB work. FK advised that an application has been submitted.</p> <p>LB praised the proposal and expressed interest in the development of this work.</p> <p>MB queried whether there could be scope to support communities to be able to take the responsibility to deliver the services they require.</p> <p>FK acknowledged the benefit of community development and the long-term nature, suggesting a future look at the focus to get the alignment of the systems approach correct.</p>	
<b>9.</b>	<p><b>Forward Work Programme 2023</b></p> <p>HM provided an update on the schedule for the next meeting, which includes the Move More Eat Well Annual Report, Amplifying Prevention, updates on homelessness and the cost of living, as well as a local nature partnership report on biodiversity.</p> <p>FK added that her next Annual Report as Director of Public Health would be focusing on biodiversity.</p>	
<b>10.</b>	<p><b>Any Other Business</b></p> <p>No other business.</p>	
<b>11.</b>	<p><b>Date of next meeting – 20<sup>th</sup> September 2023</b></p>	