



## Vale of Glamorgan Public Services Board Meeting

**27<sup>th</sup> February 2023**

### **Minutes**

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
CLlr Lis Burnett (LB)	Leader	Vale of Glamorgan Council
Suzanne Rankin (SR)	Chief Executive	Cardiff and Vale UHB
Rob Thomas (RT)	Chief Executive	Vale of Glamorgan Council
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Eirian Evans (EE - NPS)	Head of South Wales One	National Probation Service
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Estelle Hitchon (EH)	Director of Partnerships and Engagement	Welsh Ambulance Service Trust
Robert Wilkinson (RW)	Service Planning Lead	Cardiff and Vale UHB
Danny Richards (DR)	Chief Superintendent	South Wales Police
Emil Evans (EE - CAVC)	Vice Principal	Cardiff and Vale College
John Treherne (JT)	Group Manager	South Wales Fire and Rescue Service
Geoff Hobbs (GH)	Senior Officer, South Wales Central, People and Places Team	Natural Resources Wales
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Director of Corporate Resources	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Andreas Pieris-Plumley (APP)	Strategy and Partnership Intern	Vale of Glamorgan Council
Lance Carver (LC)	Director of Social Services	Vale of Glamorgan Council
Meredith Gardiner (MG)	Head of Partnerships and Assurance	Cardiff and Vale Regional Partnership Board

<b>Apologies:</b>		
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
CLlr Shirley Hodges (SH)	Nominated Town and Community Council Representative	Barry Town Council
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
Marie Davies (UHB)	Deputy Director of Strategy and Planning	Cardiff and Vale UHB
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council

<b>No.</b>	<b>Agenda Item</b>	<b>Actions</b>
<b>1.</b>	<p><b>Welcome and Introductions</b></p> <p>LB welcomed everyone to the meeting of the PSB.</p>	
<b>2.</b>	<p><b>Apologies for Absence</b></p> <p>Please see above.</p>	
<b>3.</b>	<p><b>Minutes of the Public Services Board 23<sup>rd</sup> January 2023</b></p> <p>The minutes of the previous meeting were agreed to be an accurate and true reflection.</p>	
<b>4.</b>	<p><b>Cardiff and Vale Regional Partnership Board Draft Joint Area Plan</b></p> <p>MG introduced the emerging Regional Partnership Board Draft Joint Area Plan. The plan has been informed by the Population Needs Assessment and is a gathering together of priorities that have derived from engagement work as well as Welsh Government and other partners priorities. The Regional Partnership Board have attempted to identify the key priorities that will make the biggest impact for citizens over the next 5 years. The plan will have a series of commitments, with each commitment stating what they want to achieve and the importance of this aim, it will also show how the commitment will be delivered on an ongoing basis. Engagement work has shown the plan needs to be outcomes focused, and specific about what will be delivered and measured. There will be more work done to strengthen this before the final plan. MG asked if members could provide their views on the plan within the next 2 weeks. All members agreed to provide feedback on the commitments as well as how we can all work together to achieve them. Feedback will be incorporated into the final version of the plan.</p>	<b>All</b>

	<p>AH thanked the team and praised the level of engagement undertaken. AH suggested that it is important to set out the metrics to measure what will be different for the community and to be able to judge successes.</p> <p>LC reminded that we need to be mindful of duplication between plans.</p> <p>JC asked if there is a link to climate change and adaptation within the plan.</p> <p>MG explained that there will be a link to climate change in the plan with reference to issues such as the carbon agenda.</p> <p>LB asked how the wider community is being engaged.</p> <p>MG explained that it has been difficult since covid to engage with community groups they normally would have. It depends on the population group as some are more seldom heard from than others. Additionally, the team has better links with certain groups which has made engagement easier with these. However, in order to reach more groups, there has been work with the third sector and lots of online engagement.</p> <p>MG requested that the plan be brought to the PSB once it has been approved by the Regional Partnership Board.</p>	
<p><b>5.</b></p>	<p><b>Well-being Plan</b></p> <p>HM explained that the public and stakeholder consultation has now ended, and the feedback has been incorporated into the current version of the plan. Overall, the feedback has been constructive and positive, with some key themes coming through. Prevention and long-term thinking have been highlighted as important as well as a need for more emphasis on culture and the Welsh language.</p> <p>HM explained that if the plan is approved in this meeting it will go to Council's Corporate Performance and Resources Scrutiny Committee on the 15<sup>th</sup> March and through each partner organisations boards/committees. The formal sign off would then take place at the next PSB meeting on the 3<sup>rd</sup> May.</p> <p>HM explained the strengthening of prevention and long-term thinking throughout the plan. There are updated graphics to show the development of the plan and a new section on culture and the Welsh language as a direct result of feedback. The 19 steps have been reordered and some amendments have been made such as more emphasis on involvement.</p> <p>There has been a section added to explain how progress will be reported on. Also, a new section to address any gaps in the evidence base and explain the work to address this going forward, has been</p>	

	<p>included and was a response to a Welsh Government comment. The 'What you told us' section has been updated following the end of the consultation and reflects additional feedback on the plan. The more active and healthier Vale objective will be updated to further highlight the benefits.</p> <p>LB explained that partners need to agree on the changes to the plan ready for it to go to scrutiny committee. Next steps will be to look at how partners will contribute to the delivery of the commitments in the plan. Partners were also asked to agree the request from NRW to undertake a climate emergency risk assessment. All PSBs are being requested to undertake this work and will have support from NRW. This was agreed.</p> <p>FK suggested a set of measures be developed to measure how the plan progresses.</p> <p>MG suggested future engagement could be done in partnership to reach more of the community and strengthen all partners plans.</p> <p>AH expressed that high level indicators for what we want to track is important. AH suggested looking at timeframes for some of the 19 steps and how we will measure their progress.</p> <p>HM explained that lots of work is ongoing to measure outcomes such as annual reports and the development of the evidence base, building on the Well-being Assessment. Once the plan is approved more work can be focused on this.</p> <p>LB noted that the plan was agreed by all to go to scrutiny and through the various partner approval mechanisms.</p> <p>The team were thanked for all the work undertaken on the new Plan.</p> <p>LB left meeting – MB took over as chair.</p>	
<p><b>6.</b></p>	<p><b>Welsh Govt Funding to Support PSBs</b></p> <p>TB explained that Welsh Government are making some funding available to support the work of PSBs. This is on a regional basis across Cardiff and Vale and is £58,440 for the year. A proposal is being drafted for submission and will be circulated to partners. It will focus on engagement and data development activities in line with the funding criteria and building on existing work.</p>	<p>TB</p>
<p><b>7.</b></p>	<p><b>Director of Public Health Annual Report</b></p> <p>FK explained that the annual report is about delivering better outcomes through a value-based approach. The report highlights tools and</p>	

	<p>techniques that all public sector organisations can use. The relationship between a value-based approach and equity is explained and there are examples of best practice provided. The report explains the steps that can be used to take a consistent application to a value-based approach. Furthermore, there are six recommendations in the report that any organisation could use to apply a value-based approach.</p> <p>HM expressed that the report resonated with the work relating to deprived communities that is being undertaken by the PSB and the report could be used to help guide this work.</p> <p>GH asked how the approach outlined in the report could be used to inform how the PSB allocates resources. FK suggested that this is a matter for the PSB to discuss.</p> <p>FK explained that to focus on equity then we need to focus on the most disadvantaged communities. This is inherently written into the Well-being Plan. The report provides a potential sense check for what we do in our organisations, and how we work through the PSB.</p>	
<b>8.</b>	<p><b>Proposal for Research into Land and Food Production</b></p> <p>Louise Denham, Food Vale Co-ordinator was unable to attend the meeting and an email will be sent to all partners advising of the proposed work and seeking comments. This may then be scheduled for the May meeting if necessary.</p>	HM
<b>9.</b>	<p><b>Forward Work Programme 2023</b></p> <p>HM explained that the work programme has been circulated. For the meeting in May, potential items include updates on the Climate Emergency Charter, the engagement plan for deprived areas and Age friendly vale activities. An item on the proposed approach to the annual report will also be included. An update on the UHB strategy refresh will be scheduled for a later meeting at the request of AH.</p> <p>Partners were asked to advise HM of future agenda items.</p>	All
<b>10.</b>	<p><b>Any Other Business</b></p> <p>HM explained that SH asked if incidents on Holton Road could be raised at the meeting and had asked what was happening in response to the recent incidents.</p> <p>DR provided an update on the Holton Road situation. There are a group of youths known to the police and some new individuals that have been causing incidents. The Police have been looking at diversionary options instead of criminal justice system up until now. However, they also need to adopt a more robust approach on arrest and prosecution. A</p>	

	<p>contingency plan has been put into place, with specialist staff involved and prioritising Holton Road for patrol. This is being treated as a high priority currently and the issues are on their agenda.</p> <p>HM to email SH with the information and an update to be provided at the next meeting.</p>	DR/HM
<b>11.</b>	<b>Date of next meeting – 3<sup>rd</sup> May 2023</b>	