



**Vale of Glamorgan Public Services Board**  
**13<sup>th</sup> June 2017**  
**Minutes**

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Cllr John Thomas (JT)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Vaughan Jenkins (VJ)	Group Manager	South Wales Fire & Rescue Service
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Gareth O'Shea (GOS)	Director of Operations (South)	Natural Resources Wales
Fiona Kinghorn (FK)	Deputy Director of Public Health	Cardiff and Vale University Health Board
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale University Health Board
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Claire Evans (CE)	Chief Inspector	South Wales Police
Peter Greenhill (PG)	Head of Local Delivery Unit	National Probation Service
Judith Cole (JC)	Deputy Director Workforce and Social Partnerships (Local Government)	Welsh Government
Wayne Carter (WC)	Widening Participation Manager	Cardiff and Vale College
<b>In attendance:</b>		
Huw Isaac (HI)	Head of Performance and Development	Vale Of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale Of Glamorgan Council
Francesca Howorth (FH)	Business Support Officer	Vale Of Glamorgan Council
Lloyd Fisher (LF)	Policy Officer	Vale Of Glamorgan Council
<b>Apologies:</b>		
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale University Health Board
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale University Health Board
Darren Panniers (DP)	(Interim) Head of Operations (Cardiff and Vale)	Welsh Ambulance Trust
Cllr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Stuart Parfitt (SP)	Divisional Commander Central BCU	South Wales Police
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service

	Actions
<p><b>1. Welcome and Introductions</b></p> <p>JT welcomed everyone to the meeting and introductions were made.</p>	
<p><b>2. Appointment of Chair and Vice Chair</b></p> <p>In line with the statutory guidance on Public Services Boards within the Well-being of Future Generations Act and in accordance with the PSB's terms of reference, the appointments of the PSB Chair and Vice Chair were made.</p> <p>It was agreed that Councillor John Thomas be appointed Chair of the Board and Mark Brace was re-appointed as Vice Chair.</p>	
<p><b>3. Apologies</b></p> <p>See above.</p>	
<p><b>4. Invitations to Participate in the Vale of Glamorgan Public Services Board</b></p> <p>In line with Statutory Guidance, partners were asked to confirm their representation on the PSB. All partners confirmed their willingness to continue to participate in the PSB and who the named representative would be from their organisation. MC advised that his attendance on the PSB as the representative for Town and Community Councils will be dependent upon the confirmation by the Community Liaison Committee. DP advised that although in an interim position, as Head of Operations for South Wales he will continue to attend the PSB.</p>	
<p><b>5. Review of the PSB terms of reference</b></p> <p>The PSB terms of reference were reviewed by the Board. AH noted that under section 8 of the terms of reference on 'implementing our responsibilities' that 8.1 does not provide an all-encompassing list of the legislation that the PSB must take account of. To address this, it was suggested that a covering sentence be added to the terms of reference stating that the PSB would give due regard to any pieces of key legislation. AM advised that where currently the terms of reference refer to South Wales Police and the Office of the Police and Crime Commissioner as invitees, this should be amended to read the Police and Crime Commissioner for South Wales and the Chief Constable for South Wales Police.</p>	<p>HM</p> <p>HM</p>
<p><b>6. Minutes of the Public Services Board 15<sup>th</sup> December 2016</b></p> <p>The minutes of the previous meeting were agreed.</p> <p>FK advised that, Len Richards has been appointed Chief Executive of Cardiff and Vale University Health Board and will be in post from 19<sup>th</sup> June.</p>	

## 7. Well-being Plan Workshop

HM gave a brief presentation that provided an overview of the work that has been undertaken in progressing from the Well-being Assessment to the Plan. The presentation detailed the work undertaken as part of the PSB's Expert Workshops and Self-Assessment Framework and outlined the timescales the Board must work towards in developing the Well-being Plan. HM emphasised that the plan is being viewed as a strategic, targeted plan that will not be all-encompassing, but structured around the four well-being outcome areas. HM detailed the requirements of the workshop in reviewing the ideas and actions that had emerged from the expert workshops and the findings of the self-Assessment exercise. The purpose of the discussions would be to determine whether these ideas and actions should be carried forward into the draft Well-being Plan.

MC asked in the context of the PSB Officers network, whether progress in the Vale of Glamorgan is ahead or behind other PSBs. HM clarified that all PSBs seem to be in a similar position with regards to progress, although the Vale would appear slightly ahead of other boards in that it had consulted on the areas of focus for the plan as part of the consultation on the Well-being Assessment.

AM noted that it was strange that the PSB has had no contact from the Office of the Future Generations Commissioner. HM explained that the PSB has received formal feedback from the Commissioner's Office on the Well-being Assessment; however, as yet the PSB had received no response to the initiation of the 14 week consultation period that must be undertaken as a part of the development of the Well-being Plan.

AH said that it is important within the Plan to set the PSB's scale of ambition; for example, when ensuring that young people have a good start in life and preventing adverse childhood experiences it will be essential to set out where we want to get to in the next five years and how we will measure this. HM responded that following the expert workshops it is for the PSB to consider the outcomes and shape its ambitions for the well-being objectives. GOS said that the PSB has now reached an essential stage in discussions in which we now need to focus on how we move forward with the plan.

AM welcomed the approach of the PSB to developing its Well-being Plan and the challenge to be ambitious in delivering its objectives. AM said that there is a challenge for the PSB in addressing aspects of community safety and proposed that following the Auditor General for Wales' report on Community Safety in Wales, and as a means of reducing duplication, there is an opportunity to incorporate the Community Safety Plan within the Well-being Plan. This approach would be one that would integrate community safety into the development of the plan rather than community safety being treated as a separate issue. FK noted that the Well-being Plan objective areas that have been identified have been the result of moving from the assessment to the planning process, as such the inclusion of community safety as a fifth well-being objective area would be a divergence from the process that has led to the four objective areas. HI proposed that rather than being seen as a fifth objective area, due to its cross-cutting nature, community safety could be integrated throughout the Well-being Plan and the four well-being outcome areas. This should be a consideration during the discussion of potential content of the plan.

<p>HM suggested that the Police and Crime Commissioners' Office would be welcome to join the editorial group that will work through drafting the Well-being Plan. MB Volunteered to join the Editorial Group.</p> <p>The PSB then split into two groups to work through ideas for the Well-being Plan and to determine prospective content for further consideration and development by the editorial group.</p>	
<p><b>8. Forward Work Programme</b></p> <p>JT introduced the Forward Work Programme and asked partners if they had any further items they wished to be included for future meetings. GOS suggested that an update on the Environment Act be brought to the PSB for the next meeting.</p>	
<p><b>9. Any Other Business</b></p> <p>There were no additional items.</p>	
<p><b>10. Date of next meeting</b></p> <p>16<sup>th</sup> August 2017, Corporate Suite, Civic Offices, Barry</p>	