



Vale of Glamorgan Public Services Board

2nd July 2021

Minutes

In attendance:		
Name	Title	Organisation
Cllr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Cllr Mike Cuddy (CMC)	Nominated Town and Community Council Representative	Penarth Town Council
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Tim Morgan	Superintendent	South Wales Police
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
Also in Attendance:		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Joanna Beynon (JB)	Policy Officer	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Suzanne Wood	Consultant in Public Health Medicine	Cardiff and Vale UHB
Rebecca Stewart	Principal Public Health Practitioner	Cardiff and Vale UHB
Marie Davies	Deputy Director of Strategic Planning	Cardiff and Vale UHB
Apologies:		
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council

Agenda Items	Actions
<p>1. Welcome and introductions</p> <p>NM welcomed everyone to the meeting of the PSB.</p>	
<p>2. Apologies</p> <p>See above.</p>	
<p>3. Minutes of the Public Service Board 30th April 2021</p> <p>The minutes were agreed to be an accurate and true reflection of the meeting.</p>	
<p>4. Appointment of the PSB Chair and Vice Chair</p> <p>RT introduced the item and welcomed any nominations for Chair. CJ nominated NM to continue as Chair, this was seconded by MC. NM nominated MB to continue as Vice Chair, this was seconded by CJ.</p> <p>No other nominations were received and all agreed for NM and MB to retain their positions as Chair and Vice Chair respectively.</p>	
<p>5. COVID-19 Update</p> <p>SW updated partners on the current position in the Vale. It is anticipated that the Vale of Glamorgan rolling average will increase in coming weeks with the current infection rate being driven by an increase in those under 25, however the number of those 60+ with COVID-19 is flatlining at 17.8 per 100,000 which is positive news.</p> <p>The test positivity rate in both Cardiff and the Vale is being driven by 10-19 year olds, this age group is less likely to have received the vaccine yet. SW noted that the positivity rates have not translated to an increase in deaths or hospital admissions. Hospital bed occupancy remains low and at the time of the meeting there were no incidents in care homes across Cardiff and the Vale.</p> <p>At present traveller positivity rates are very low with the most common strain being the Delta variant. Increases seen in the infection rates are likely to be due to the relaxing restrictions, the Delta variant presence and few younger people having had the vaccine to date.</p> <p>RT added that the Vale of Glamorgan Council, Cardiff Council and Cardiff and Vale University Health Board continue to meet regularly, now every two weeks, to monitor the COVID situation in the region and good partnership working continues to take place between the Council, UHB and the Police. As organisations begin to think about how their workplaces will be in the future partners welcomed the opportunity to share their experiences with others.</p>	

<p>NM highlighted the importance of partners working to ensure as many young people as possible have the vaccine. This was echoed by EE. JC asked partners to share information on the 18+ walk in campaigns at vaccination centres.</p> <p>CJ informed partners that whilst the hospital admissions for COVID-19 are low in the region there is still considerable pressure on other hospital and health services. Increasing demand is also being seen on services including Emergency Care which is very busy again seeing demand levels close to those usually experienced in winter months. Despite the rise in demand, work is continuing to address the back log as a result of COVID.</p>	<p>All</p>
<p>6. Move More Eat Well Annual Report</p> <p>SW introduced the MMEW Annual Report highlighting the link to the PSB's Well-being Plan and Annual Report. MMEW launched on the 27th July 2020 and whilst opportunities to move more and eat well have been impacted by COVID there have been opportunities to adapt and do things slightly differently from home and to reach more communities through digital methods and social media.</p> <p>RS outlined the progress that has been made to date against the identified way forward in 2021/22 for three key themes; collaborative action and partnership working, communication and engagement, and monitoring and reporting. RS also highlighted the key actions the team want strategic support with; healthy workplaces, advertising and health educational setting priorities.</p> <p>Partners were asked to note the progress to date against the Cardiff and Vale of Glamorgan Move More, Eat Well Plan, support the proposed approach to drive forward the Plan during 2021/22, note the Equality Health Impact Assessment that will soon be published and to review progress on updates on a 6 monthly basis.</p> <p>PH queried what the timeline was for undertaking a school survey to inform ongoing collaborative action suggesting the best time for this would be October once schools have settled into the new term. PH also extended an offer for SW and RS to attend a headteacher meeting to present the MMEW plan and survey. SW and RS were happy to be guided on the timeline by PH and welcomed the opportunity to attend a future headteachers meeting. PH will contact RS to arrange attendance.</p> <p>MD congratulated health colleagues on making such progress under the difficult circumstances and suggested the evidence collection could be included in the Population Health Programme in a dashboard. MD to contact SW to ensure the work is aligned with the Population Health Programme.</p>	<p>PH</p> <p>MD</p>
<p>7. Prevention Monies Progress Report</p> <p>SW provided an overview of the progress made in the last financial year under the Early Years and Prevention Fund. £881,000 per annum has been provided across the partnerships in the region under this fund. Highlights include work under the healthy and sustainable pre school scheme, the Nutrition For Your Little Ones (NYLO) launch, a Food Vale coordinator and NERS officer being appointed and the work to continue and expand timebanking across the Vale.</p>	

<p>JC thanked the team for their work and informed partners that during a recent conversation with the Minister for Health and Social Care it was clear prevention is very high on her agenda.</p>	
<p>8. PSB Annual Report</p> <p>TB thanked partners for their input and contributions on the draft Annual Report and outlined the final report content. TB highlighted that the workstream updates and case studies show the breadth of work that has taken place during 2020/21 under the PSB partnership. Despite the challenging year the annual report shows a lot of good work was still achieved.</p> <p>ME noted there had been a recent debate in the Senedd on the nature crisis, a lot of the work to tackle this crisis will link into the PSB’s work to tackle climate change. ME also informed partners that unfortunately the NRW strategic grant funding will not be available in 2021/22. Work is ongoing internally to release future funds if not this year, hopefully next year.</p> <p>SW supported the report and the updates on MMEW, SW felt the report clearly embraced the Future Generations Act and shows what the PSB have been able to achieve across the partnership.</p> <p>All partners approved the report and committed to reporting (as appropriate) within individual organisations.</p>	
<p>9. Well-being Assessment Update</p> <p>TB introduced the item following on from the previous Well-being Assessment update provided at the April PSB meeting. He outlined what the Assessment must cover under the guidance and provided an update on the projects timetable that has been devised based on the statutory timetable set out under the Well-being Future Generations Act. The data analysis and research will take place over the summer, key themes and outcomes will then be explored with partners through workshops and this work will feed into the draft Assessment that will be presented to the PSB in December.</p> <p>LF provided an overview of the approach that will be taken in the Vale that has been developed based upon previous discussions at the PSB. An overview report will be developed alongside 4 distinct themed reports. The reports will be a combination of Microsoft Sway and Microsoft Power Bi to make them as engaging as possible.</p> <p>LF thanked partners for their feedback on the draft engagement survey that will be updated to reflect the comments and publicly launched at the end of July to run until the middle of September. LF highlighted the additional engagement methods that will be utilised in addition to the public survey including social media and online focus groups.</p> <p>Where possible the Well-being Assessment will be carried out in partnership with Cardiff. An example of this collaboration is a workshop between the Vale and Cardiff PSBs for data leads to identify key data sets and indicators that will be used across Assessments. Once the Assessment has been drafted work will commence to arrange a joint futures workshop with Cardiff PSB and PNA colleagues.</p>	

<p>SW was very supportive of the collaborative approach and rolling quantitative updates for some of the data within the assessment.</p> <p>MC informed partners that at recent meetings between PSB colleagues and Town and Community Councils (TCC) many expressed an interest in being involved with the Well-being Assessment. TCCs hold a lot of local data and knowledge that can support the Assessment. Partners agreed and are keen to work with TCC on this.</p> <p>PH raised a challenge in relation to education data as changes to the accountability framework for schools mean a lot of data previously collected will no longer be collected or published. This will be an issue across Wales however education colleagues are working with LF to identify suitable data sets.</p> <p>TM queried if the Assessment would include data on ASB and crime, this data would be helpful for police to see at lower levels, TM also noted police were keen to support the work in any way possible. LF thanked TM for the support and confirmed the Assessment would include crime and community safety data as crime data is available at LSOA and street level.</p>	
<p style="text-align: center;">10. Feedback from the Meetings with Town and Community Councils</p> <p>TB updated partners on the recent virtual meetings PSB colleagues held with TCCs. TB thanked partners and MB for their work on this and highlighted the invitation went out to all TCCs in the Vale and all the larger Town Councils were in attendance. During the meetings the TCCs were presented with an update on the PSB's work to tackling climate change, undertaking the Well-being Assessment and becoming Age Friendly.</p> <p>MC provided an overview of the issues raised during the meeting with a lot of feedback centred around TCCs feeling disconnected for the PSB and a lack of communication and lack of involvement. Despite the issues there was a clear willingness to be involved in future and to provide their local knowledge. MC noted not many PSBs across Wales are working to collaborate more with their TCCs, therefore this will be a real badge of honour if the PSB can tackle these issues to work more in partnership.</p> <p>MC presented the proposed way forward to partners to:</p> <ul style="list-style-type: none"> • Hold more regular meetings with TCCs (e.g. 3 per annum) to update on work and exchange ideas, these could be chaired by MB as Vice Chair • Hold specific meetings/workshops on issues such as climate change and age friendly involving officers from partner organisations • Send a request to all TCCs to share information about current projects, identified community priorities, results of engagement undertaken and details of planned engagement to help inform the Well-being Assessment <p>TB informed partners the TCCs had expressed an interest in the informal workshop styles however ensuring regular updates are reported and discussed more formally by the Community Liaison Committee would still be important. RT echoed the support for informal workshops that have worked well previously and for more formal discussion to be reported by Community Liaison Committee Members on to their respective organisations.</p> <p>CJ was supportive of the work and is keen for the UHB to help support the conversations with TCCs as much as possible.</p>	

<p>The suggested way forward was agreed by partners.</p>	
<p>11. Reflection Discussion – Any changes to the work of the PSB and WBA focus?</p> <p>TB noted this item was an opportunity for partners to pause and discuss if there were any changes needed going forward following the agenda items that have shown the progress the PSB has made, the plans for the Well-being Assessment and for working with TCCs.</p> <p>All partners agreed the suggested ways forward and items of focus were the correct approaches to be taking.</p>	
<p>12. Forward Work Programme</p> <p>TB outlined an overview of the forward work programme highlighting the next PSB meeting in October will include an update on the Well-being Assessment engagement findings and the Safer Vale Annual Report. TB welcomed any suggestions from partners for future agenda items and asked partners to contact TB or HM.</p>	<p>All</p>
<p>13. AOB</p> <p>No additional business was discussed.</p>	
<p>14. Date of next meeting – 15th October 2021, 10:30am – 12:30pm via Microsoft Teams</p>	