



## Vale of Glamorgan Public Services Board

### 30<sup>th</sup> April 2021

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Cllr Lis Burnett (LB)	Deputy Leader	Vale of Glamorgan Council
Cllr Mike Cuddy (CMC)	Nominated Town and Community Council Representative	Penarth Town Council
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Michelle Conquer (MC)	Chief Inspector	South Wales Police
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Joanna Beynon (JB)	Policy Officer	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Lance Carver (LC)	Head of Social Services	Vale of Glamorgan Council
Rebecca Haves (RH)	Team Leader	Vale of Glamorgan Council
Cheryl Williams (CW)	Principal Health Promotion Specialist	Cardiff and Vale UHB
Heléna Herklots (HH)	Older People's Commissioner for Wales	Older People's Commissioner for Wales
David Mckinney (DM)	Ageing Well Lead	Older People's Commissioner for Wales

Gareth Rees (GR)	Ageing Well Officer	Older People's Commissioner for Wales
<b>Apologies:</b>		
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
CIlr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB

Agenda Items	Actions
<p><b>1. Welcome and introductions</b></p> <p>MB welcomed everyone to the meeting of the PSB.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Presentation and Discussion: An Age Friendly Vale</b></p> <p>HM introduced the item and JB provided an overview of the current and projected ageing population in the Vale of Glamorgan. HH summarised the hopes for Wales achieving Age Friendly Status and DK and GR highlighted the benefits of achieving the status in the Vale including having access to contacts, ideas and expertise from the network and across the globe and the opportunity to share learning, and outlined the next steps in the application process.</p> <p>Partners discussed being age friendly and the importance of factors including digital access and intergenerational connections. LC informed partners a lot of intergenerational work already takes place in the Vale and some has continued despite COVID with children sending letters to pen pals in care homes. HH noted that intergenerational work such as walkability surveys, is a very good way to tackle ageism and promotes health benefits.</p> <p>FK saw this work as a good opportunity to pick up the recommendations in the Director of Public Health's Annual Report.</p> <p>RT highlighted the opportunity to dovetail this work with existing work, recovery and the Well-being Assessment. A report has previously been taken to the Council's Senior Leadership Team (SLT) and a commitment has been made to take this work forward. As the work links across all organisations progressing this work through the PSB is a great opportunity to achieve the status in collaboration.</p> <p>MB noted the Vale is not starting from scratch and organisations are already doing a lot of good work.</p> <p>Partners agreed to take forward the work to apply for Age Friendly Status under the PSB.</p>	

#### **4. Minutes of the Public Services Board 5<sup>th</sup> February 2021**

The minutes were agreed to be an accurate and true reflection of the meeting.

HM informed partners the action to arrange a meeting with Town and Community Councils has been delayed however hopes are to arrange a meeting for June 2021.

MC asked if there was any feedback from the meeting with the Minister and Chairs of PSBs in March. MB informed partners there had not been any formal feedback yet however the issues raised were common across all PSBs including funding and working with RPBs. The Minister acknowledged that PSBs will have to adapt how they work going forward to be more flexible. RT advised that more clarity may be provided following the outcome of the election on the 6<sup>th</sup> May.

MB noted this Well-being Assessment is an opportunity to be more focused and identify any new challenges and issues that have arisen since the previous assessment as a result of COVID. FK supported this more focused approach highlighting that many of the key themes or issues don't change in the PNA or WBA. The approach could be more of a horizontal assessment providing the opportunity to focus on key issues in deep dives. The Well-being Assessment is discussed further under agenda item 7.

#### **5. COVID-19 Update**

RT updated partners on the current position in the Vale. The position is now more stable and data shows the transmission rate is very low. The First Minister's announcement today brings forward the reopening of leisure centres, community halls etc to the 3<sup>rd</sup> May. The Vale of Glamorgan Council's focus remains on supporting the Health Board with vaccinations and communications and working on joint enforcement with the police.

FK agreed and suggested as more restrictions are lifted it is important we continue to balance this against infection rates. The current rate is 3.8 per 100,000 in the Vale, the positivity rate is at 0.9%. It is possible that there may be small increases seen in the future as small clusters will have an impact on the data as numbers are so low. There are cases of the Kent variant which is more transferable therefore it remains important that we maintain good hygiene and follow social distancing. The non-COVID health care arena is starting to open back up now the pressure has eased. Lessons have been learnt surrounding arriving travellers in the area as community transmission previously increased when travel restrictions were eased. Whilst only essential travel remains in place at the moment there are approximately 400 people a week arriving in the region, however the majority are in Cardiff.

At present 375,248 vaccines have been administered in the region with around 100,000 of these being second doses. At the moment 69% of adults over 18 years old have been vaccinated with a first dose in Cardiff and the Vale. There has been a very high take up of the vaccine with those aged 50+. The 'Did not attend' rate is a real challenge however there is a reserves list in place.

MB commended the Health Board on the efficiency of the vaccination process. FK thanked Ruth Walker for her work on this.

RC provided an update on the recent work carried out by GVS, Vale of Glamorgan Council, Cardiff Council and C3SC with the Recovery Fund Grant awarded by Welsh Government to

<p>explore the impact COVID has had on volunteering. Despite the very tight turn around time for the project which ended in March 2021 GVS led on work focusing on volunteers working with informal COVID groups and their training, exploring how this could be improved. The survey used to gather information from volunteers received a good response rate with 147 surveys being completed. The survey found over 82% of participants found a volunteering opportunity quickly and easily, 48% were volunteering for the first time in this capacity and over 85% were interested in continuing to volunteer in the future, highlighting the importance of keeping them engaged and active as we move forward. 42% of participants were retired and 21% furloughed. Work has continued with local informal community volunteering groups that developed as a response to COVID to see if they would like to be more formalised and remain active as we move further into recovery. At present GVS are working with 2 groups to become formalised, work will continue in this area going forward. A scoping exercise was undertaken to explore what training was available for volunteers. The majority of training available was generic and induction like, as a result GVS have developed learning tools and videos for people to use in future. These resources will formally be launched on 7<sup>th</sup> June.</p> <p>This work links back to actions within the Well-being Plan and provides an opportunity for partners to consider the findings and how partners can work together to encourage volunteering.</p> <p>FK thanked RC for the help and support being given to the vaccine roll out in the Western Vale.</p> <p>HM agreed the project was a success and would be very useful going forward. The video produced by the project will be circulated to the PSB.</p>	<p style="text-align: center;"><b>HM</b></p>
<p><b>6. Presentation: Post Brexit Funding</b></p> <p>RH presented an overview of the post Brexit funding that has been made available by the UK Government. This new UK wide scheme sees local authorities competing with others, including large County Councils in England. RH outlined 2 key funds that have been made available; UK Community Renewal Fund and Levelling Up Fund and informed partners of the differing application processes. The Renewal Fund is revenue and the Levelling Up Fund is Capital.</p> <p>Levelling Up Fund: Local authorities can submit one bid per MP in their local area, as a result the Council are working closely with Alan Cairns and exploring how to link in with Cardiff South and Penarth where the MP's constituency is across the two local authority areas. The UK Government are looking for large scale projects under this fund and are particularly interested in themes such as employment and social spaces. Any suggestions for large projects that require funding are welcome.</p> <p>Renewal Fund: This fund is the precursor to the Shared Prosperity Fund. Applications for this fund must be submitted by June with the outcomes expected in July for July – March 2022 funding. Applications can be submitted by the local authority themselves or on behalf of different organisations. To ensure the process remains fair an independent panel has been established to assess and short list applications. Applications are welcome for projects that require short term funding. Online surgeries outlining the funding and application process are being organised and will be open to the public. The deadline for applications to be submitted to the panel is 10<sup>th</sup> May.</p>	

<p>FK suggested the possibility to link bids to future well-being strategies and the RPB. Tom Porter in the UHB would be keen to help on any active travel work and projects.</p> <p>MB noted the opportunity for partners to think about ideas for the next round of funding by looking at the findings of the Well-being Assessment and new Plan.</p> <p>MC questioned if there would be collaboration on this. RH informed partners information has been sent out through GVS and the independent panel will have representatives from Town and Community Councils on it to provide a more holistic approach. There will be further opportunities for collaboration over the next year to explore how projects can grow together to have wider and long term impacts on well-being. FK highlighted the importance of taking a strategic approach to enable bids to complete with other areas.</p> <p>RH's slides and contact details to be circulated to partners.</p>	<p><b>HM</b></p>
<p><b>7. Development of the Well-being Assessment</b></p> <p>TB introduced the item informing partners the PSB grant from Welsh Government has been informally confirmed, formal confirmation is awaited.</p> <p>HM outlined the expectations by Welsh Government and the Future Generations Commissioner. As a minimum the PSB is expected to ensure the assessment covers the four dimensions of well-being (i.e. economic, social, environmental and cultural well-being), take account of the long term needs of the area as well as the short term, look at both the PSB area as a whole and at smaller communities and localities within the PSB area, and the approach reflects the 5 ways of working. HM noted lessons learnt from the previous assessment including feedback suggesting there was a lack of future trends.</p> <p>LF presented the suggested approach through Microsoft Sway and Power BI to create a more live document, building on the evidence base through Power BI, focusing on quality rather than quantity and designing the assessment with the audience in mind. The Assessment must be published in early May 2022.</p> <p>TB informed partners officers were meeting with officers from Cardiff PSB and the RPB later that day to discuss opportunities for alignment. Partners were asked if they were happy with the suggested approach, for the Vale of Glamorgan Council to take a coordinating lead and to identify key contacts within organisations that can be contacted when necessary, instead of establishing a sub group.</p> <p>All partners agreed the suggested way forward for the Well-being Assessment.</p> <p>AH highlighted the importance of avoiding duplication and queried if there were any gaps in the Census as many students were not back to complete it. LF informed partners the Vale had a very high Census return of 97%, at present the UK response was at 90% which is higher than previous Census.</p> <p>RC voiced concerns over undertaking effective engagement within the tight timeframe as July and August are typically hard months to engage in. GVS are keen to help in anyway they can.</p>	

<p>MB asked if organisations had undertaken any engagement recently that could be fed into and used within the assessment to share this.</p> <p>FK noted the PSB had spent a long time already creating the previous assessment and developing the strong themes. There is an opportunity to do a refresh of the core data and develop themed deep dives which could be engaged on that would help identify actions. HM echoed this practical approach and noted that engagement may still be impacted by COVID restrictions and as a result this piece of work will be ongoing.</p> <p>ME agreed to be the contact for NRW for the PSB and highlighted the SoNaRR report that may be useful for the assessment.</p> <p>MC suggested there needed to be greater buy in from the local communities and raised the opportunity of new engagement methods through citizen juries and the offer by Coproduction Cymru. HM confirmed Coproduction Cymru have offered to work with 3 PSBs over a 5 year period. There is a lot of interest in this across Wales and the offer will be discussed with Cardiff and the PRB later today. The need to continue to work to build local networks, community resources and work with Town and Community Councils is recognised and the Well-being Assessment will very much be a partnership approach.</p>	<p><b>All</b></p>
<p><b>8. Development of the PSB Annual Report</b></p> <p>HM provided an overview of the suggested way forward for the 2020-21 Annual Report building on the approach taken last year using Microsoft Sway. The report will provide an update on the PSB priorities, engagement undertaken, progress against the actions within the Well-being Plan and include case studies of the work undertaken during the year. The report must be produced by July 2021.</p> <p>The suggested outline of the report will be circulated to partners for comment. If partners have a particular case study they would like to include in the report please contact HM.</p>	<p><b>HM</b></p>
<p><b>9. Forward Work Programme</b></p> <p>HM outlined an overview of the forward work programme highlighting the PSB Annual Report will be brought to the July meeting for approval. HM welcomed any suggestions from partners for future agenda items and asked partners to contact HM or TB.</p>	
<p><b>10. AOB</b></p> <p>No additional business was discussed.</p>	
<p><b>11. Date of next meeting – 2<sup>nd</sup> July 2021, 10:30am – 12:30pm via Microsoft Teams</b></p>	