



Vale of Glamorgan Public Services Board Meeting
3rd May 2023
Minutes

In attendance:		
Name	Title	Organisation
CLlr Lis Burnett (LB)	Leader	Vale of Glamorgan Council
Suzanne Rankin (SR)	Chief Executive	Cardiff and Vale UHB
Rob Thomas (RT)	Chief Executive	Vale of Glamorgan Council
CLlr Shirley Hodges (SH)	Nominated Town and Community Council Representative	Barry Town Council
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Estelle Hitchon (EH)	Director of Partnerships and Engagement	Welsh Ambulance Service Trust
Robert Wilkinson (RW)	Service Planning Lead	Cardiff and Vale UHB
John Treherne (JT)	Group Manager	South Wales Fire and Rescue Service
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
Estella Enos (EE)	Deputy Head of Cardiff and Vale	National Probation Service
Wayne Carter (WC)	Head of Department for Widening Participation	Cardiff and Vale College
Martyn Stone (MS)	Superintendent	South Wales Police
Also in Attendance:		
Tom Bowring (TB)	Director of Corporate Resources	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Andreas Pieris-Plumley (APP)	Strategy and Partnership Intern	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Meredith Gardiner (MG)	Head of Partnerships and Assurance	Cardiff and Vale Regional Partnership Board

Sian N Clemett-Davies (SCD)	Age Friendly Vale Officer	Vale of Glamorgan Council
Apologies:		
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Eirian Evans (EE - NPS)	Head of Cardiff and Vale	National Probation Service
Marie Davies (UHB)	Deputy Director of Strategy and Planning	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Emil Evans (EE - CAVC)	Vice Principal	Cardiff and Vale College

No.	Agenda Item	Actions
1.	<p>Welcome and Introductions</p> <p>LB welcomed everyone to the meeting of the PSB.</p>	
2.	<p>Apologies for Absence</p> <p>Please see above.</p>	
3.	<p>Minutes of the Public Services Board 27th February 2023</p> <p>The minutes of the previous meeting were agreed to be an accurate and true reflection.</p> <p>Update on incidents on Holton Road</p> <p>MS explained that anti-social behaviour and crime incidents had peaked in February and March but data for April has shown a significant decrease. CCTV is being monitored and reviewed to identify suspects and the schools have been contacted to help identify young people involved. Case workers have attended a conference with young people to understand the background and an engagement event in Kings Square to help with identification took place. Safer Vale have posted on social media to highlight the anti-social behaviour and encourage people to report it. MS explained that they would like to see a 3-month sustained drop-in anti-social behaviour activity to confirm that their work has effectively tackled the problem.</p> <p>JT informed partners there have been no incidents of anti-social behaviour on Holton Road that SWFRS have had to deal with.</p> <p>FK asked if partners are aware of why the anti-social behaviour is occurring.</p> <p>MS explained that it is not organised or anti-social behaviour. Crime and anti-social behaviour have risen slightly at the same time which has made a noticeable overall increase. The timing has brought this issue to the forefront.</p>	
4.	<p>Approval of the new Well-being Plan</p> <p>The Plan will be published on the PSB website and there will be an upcoming press release and, on the 14th June, there will be an official launch of the Plan.</p>	

	<p>TB thanked partners and officers for contributing and writing the plan with a thanks to NRW for their positive comments.</p> <p>LB acknowledged that the plan was endorsed by partners.</p>	
5.	<p>Regional Partnership Board Area Plan</p> <p>MG explained the plan has been approved by the Regional Partnership Board as a final draft and has been recommended to the Cardiff PSB, Vale PSB, relevant committees, and the health board. It will go through these for approval before going back to the Regional Partnership Board for final approval. MG explained an overview of additional work added to document following previous recommendations and demonstrated how commitments in the area plan and the Regional Partnership Board sit alongside the priorities of both PSBs. There is continuing work to create the delivery plan which will accompany the area plan and include timescales of actions.</p> <p>FK praised the plan and expressed appreciation for the accessibility, while highlighting that the indicators used will be key.</p> <p>LB echoed the praise for the plan, acknowledging it is well written and easy to follow with a good section on commitments.</p> <p>RT explained how it is good to see links with both PSB plans and praised the work done to reflect the differences between strategic direction in Cardiff and the Vale as there are different priorities in both areas.</p> <p>CJ echoed comments made by LB and RT.</p> <p>The Plan was endorsed by partners.</p>	
6.	<p>Age Friendly Vale</p> <p>SCD explained that the data shows by 2030, the number of people aged 65 and over that live in the Vale is expected to increase by 22% and that gives the county the second largest predicted increase in Wales, with the number of people aged over 80 expected to increase by 39%.</p> <p>Many older people and younger people have common priorities such as public transport and pavements. Over the summer engagement took place on this piece of work with families and young people who attended a series of events run by the Vale Youth Service.</p> <p>To further the long-standing commitment to developing an age friendly community, the PSB is now seeking membership of the World Health Organisation's (WHO) Global Network of Age Friendly Cities and Communities. Following engagement with older people across the world, the WHO has identified 8 domains or features that are central elements to age friendly communities. This is what work in the Vale will be based upon and in order to achieve Age Friendly Status there is a lot of work that needs to be done first. There is an online application that the PSB need to complete. The application will include evidence of baseline assessments, evidence of age friendly activities, a logo which has been already designed, a dedicated web page to hold all of the information which has been created, and the web page is live on the PSB website. A written commitment from the Council</p>	

	<p>Leader/Chair of the PSB and our Older Persons Champion is also needed, and which is in hand.</p> <p>An easy read Age Friendly Charter which contains 8 commitments has been developed.</p> <p>A joint PSB and Vale 50+ Survey was undertaken in the Spring last year and asked questions centred around the 8 domains, while also raising the profile of the 50+ Forum to encourage wider membership. Funding has been allocated from the Welsh Government Age Friendly grant to a number of organisations across the Vale that contribute towards a number of the age friendly domains. Engagement with the public, partners and stakeholders at various different events has taken place and will continue to do so going forward.</p> <p>PSB partner representatives have been involved in this work and have recently developed an Age Friendly Vale Network.</p> <p>FK praised the development of this work and the Charter, explaining that segmentation and targeting age groups is key.</p> <p>SH, TB, and LB echoed the praise for this work and the Charter.</p> <p>The Charter was endorsed by partners. Following the PSB endorsement of the Charter/Application today, the online application will be submitted by the end of May to the WHO via the Commissioner's Office. Work to develop an action plan that will contain the finer elements of the Charter is ongoing.</p>	<p>SCD</p>
<p>7.</p>	<p>Working with our More Deprived Communities</p> <p>TB explained that in working with Grasshopper communications consultancy, an initial community mapping exercise has been undertaken in areas identified as the most deprived within Barry and a communications and engagement plan developed.</p> <p>HM explained that the Grasshopper community mapping is the start of this work. The mapping emphasised that the cost-of-living crisis has exacerbated already present issues and there is limited public transport and facilities in these areas. Additionally, people are not always aware of the support services that are available. There is a need to directly engage with the community to inform work going forward. Funding to the amount of £50,000 has been secured from the Shared Prosperity Fund (SPF) to create a community development officer post. There will be a focus on engagement within the new post and it will carry forward the work of the new Well-being Plan.</p> <p>TB advised that the role will be advertised shortly and there is a need to bring a group of PSB partner colleagues together to make this a collaborative project to form a steering group for the project. HM will be in touch with colleagues.</p> <p>EH reminded partners of the work required to undertake this project and praised the commitment to do this. There must be an understanding of the barriers to engagement for the public and the need to connect with people. EH suggested using focus groups and offering rewards to people for</p>	<p>HM</p>

	<p>participation. There also needs to be tangible change following the engagement work.</p> <p>FK praised the place-based approach and the asset mapping.</p> <p>RT explained this has to take everything into account that makes up the health of a community. It is an exciting piece of work but will be very difficult to make happen and require lots of work and effort to get people involved and keep them involved.</p> <p>LB expressed that this needs to get the community involved and facilitate them making their own plan.</p> <p>SH explained the town council are developing their own community plan and would be willing to assist in any way with this work.</p> <p>HM explained that local councillors already engaged but there might be a need to take a different approach for each of the three communities A conversation with local stakeholders has been started and will now be progressed.</p> <p>TB explained the need to look at short term actions to demonstrate progress but also at the long-term measures.</p> <p>Partners supported the work undertaken to date and the approach outlined for moving forward.</p>	
<p>8.</p>	<p>Climate Charter/Asset Management Group Update</p> <p>HM explained that work with partners is being undertaken to review progress in delivering the Climate Charter. There are lots of good activities taking place across organisations and examples of shared learning. The Travel Charter work is progressing well across partners and there is a strong theme of nature/biodiversity for wellbeing and natural resources. This work will all feed into the annual report. HM explained the potential for partners to come together for a workshop and discuss ways to take forward the commitments in the Well-being Plan.</p>	<p>HM</p>
<p>9.</p>	<p>Annual Report Development</p> <p>APP explained the PSB annual report has started to be updated and colleagues have been asked for action updates. The structure of the report will remain the same as last year, however, there will be a focus on looking ahead and reflection of the last 5 years with the 2018-23 Well-being Plan coming to an end.</p> <p>Colleagues have also been asked for updates on case studies that will be used to highlight some of the great working taking place. For example:</p> <ul style="list-style-type: none"> - Youth Service leading work to tackle sexual harassment among young people. - Llantwit CF61 Food project and the work within Food Vale. - Amplifying Prevention <p>APP explained the report may include some quotes from partners as part of the reflection section, so will be contacting partners soon.</p>	<p>APP</p>

	The report will be brought to the 21 st June meeting for sign off, with the draft being circulated prior for comments.	
10.	Forward Work Programme 2023 HM advised that there will be a Place making update at the June meeting and asked that any agenda items be sent for next meeting.	All
11.	Any Other Business No other business.	
12.	Date of next meeting – 21st June 2023 PSB Well-being Plan launch 14th June 2023	