



## Vale of Glamorgan Public Services Board

### 8<sup>th</sup> July 2022

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Cllr Liz Burnett (LB)	Leader	Vale of Glamorgan Council
Mike Wyatt (MW)	General Manager	South Wales Fire and Rescue
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Suzanne Rankin (SR)	Chief Executive	Cardiff and Vale UHB
Jonathan Watts (JW)	Head of Strategic Planning	Cardiff and Vale UHB
Cllr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Eirian Evans (EE)	Head of South Wales One	National Probation Service
Wendy Gurney (WG)	Superintendent	South Wales Police
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Gemma Woolfe (GW)	Strategic Lead - Community Safety and Violence Prevention	South Wales Police and Crime Commissioner
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Director of Corporate Resources	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Joanna Beynon (JB)	Policy Officer	Vale of Glamorgan Council
Andreas Pieris-Plumley (APP)	Strategy and Partnership Intern	Vale of Glamorgan Council
Nicola Sumner-Smith (NSS)	Programme Development Officer	Vale of Glamorgan Council
Suzanne Wood (SW)	Consultant in Public Health Medicine	Cardiff and Vale UHB
<b>Apologies:</b>		
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council

Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Emil Evans (EE)	Vice Principal	Cardiff and Vale College

Agenda Items	Actions
<p><b>1. Welcome and introductions</b></p> <p>TB welcomed everyone to the meeting of the PSB.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Appointment of Chair and Vice Chair</b></p> <p>TB informed partners that there had been one expression of interest in the position of Chair of the PSB by Cllr Lis Burnett, and one expression of interest in the position of Vice Chair by Mark Brace.</p> <p>CJ put forward his support for both nominations and all those present agreed for them to take up the positions.</p>	
<p><b>4. Review of the Terms of Reference</b></p> <p>TB highlighted that after each local government election the PSB must review the terms of reference. TB noted there have been some proposed amendments to help update the terms of reference as these were initially developed at the establishment of the PSB.</p> <p>EE requested that reference to the Community Rehabilitation Company under sections 2.5 and 2.11 is removed as this organisation now sits under the National Probation service.</p> <p>The amended terms of reference were approved subject to the amendment suggested by EE.</p>	<b>HM</b>
<p><b>5. Invitation to participate in the Public Services Board</b></p> <p>TB noted that the legislation also requires the PSB to ensure that all those who attend the meetings are content to continue going forward. TB informed the group that the Town and Community Council representative is due to be nominated by the Community Liaison Committee next week and highlighted that the PSB does not have a regular attendee from the Ambulance Service.</p> <p>All agreed to remain on the Board and HM will approach the Ambulance Service.</p>	<b>HM</b>
<p><b>6. Minutes of the Public Service Board 1<sup>st</sup> April 2022</b></p>	

<p>MC highlighted that he was in attendance at the previous meeting but this was not reflected in the minutes. Subject to this amendment the minutes were agreed to be an accurate and true reflection of the meeting.</p>	<p>HM</p>
<p><b>7. Covid-19 Update</b></p> <p>FK provided an update on COVID-19 in the Vale of Glamorgan highlighting that we are currently in another wave. The latest statistics from ONS show 1 in 30 people have COVID-19 in Wales, this is likely to peak in the next 2-3 weeks however it will be a smaller peak than in previous waves. There has been a small rise in deaths, hospital use and intensive care. There doesn't seem to be an appetite to bring back legislation but communications will be shared widely again promoting the basics of social distancing and hand washing. Access for members of the public to lateral flow tests has been extended to the end of July for anyone experiencing symptoms. TTP teams have reduced in size and are focusing on the high risk arenas e.g. schools, prisons and care homes. The teams are now being used for wider preventative work but their initial focus is still on COVID-19. The strategic operations group continue to meet on a monthly basis and the TTP reports are produced weekly to ensure the situation continues to be monitored.</p> <p>With regards to vaccines FK informed partners the spring booster offer is now complete but walk-ins continue to be vaccinated. In the Autumn this work will focus upon those aged 65+, those aged 16-64 who are most at risk and care workers. The mass vaccination centres in Splott and Cardiff Bay will be handed back in July and August respectively. Work is ongoing to explore other bases and ensure accessibility needs. Services will continue to be provided through the community pharmacy infrastructure.</p> <p>Across the winter the focus will remain on COVID and respiratory infections. The vaccines for COVID and the flu will not be able to be administered together.</p> <p>TB provided an update from the Council's perspective noting the impact on staff absences, which is one of several factors placing demands on teams.</p> <p>FK updated partners on Monkey Pox noting there are 5 confirmed cases in Cardiff and the Vale. There has been a strong concentration of Monkey Pox in London and it appears to effect particular sub groups, particularly men who have sex with men by spreading through skin to skin contact. Work is being undertaken to proactively vaccinate at risk groups and staff, largely through sexual health clinics. Those identified as being in close contact must isolate for 21 days.</p>	
<p><b>8. Levelling Up and Shared Prosperity Fund</b></p> <p>NSS updated partners on the progress made to date under the funds following on from a special PSB meeting that was held 2 weeks ago where the 2 funds were discussed in detail.</p> <p><u>Levelling Up Fund</u></p> <p>NSS provided some background on the funds highlighting that the Levelling up fund is a capital and competitive UK Government fund. The Vale is about to submit an application. A bid can only be submitted for 1 location of up to £20 million. The Vale bid will be for the Barry Docks area, other locations were considered but considering evidence of need and what is deliverable this location was agreed. Public consultation has been carried out to allow the public to comment and feedback on the bid and it received a largely positive</p>	

response. The bid will include development of the Mole area, a new marina, a linear park and play equipment, benches, hospitality units, a business incubation unit, housing and a purpose-built water sports centre which will also act as a community centre. The Water Sports Trust currently use the Mole but are moving to Easy Quay. The UK Government will evaluate the bid and NSS will keep the PSB informed of any outcomes.

#### Shared Prosperity Fund

NSS highlighted that the Shared Prosperity Fund is part of the Levelling Up agenda but is primarily a revenue fund. It is not a competitive process to receive the money as each local authority has an allocation, the Vale has approx. £14 million, the local authority will then determine how it is spent. This will feed into a Local Investment Plan, then into a Regional Investment Plan and is then submitted to UK Government. The 3 main themes in the funding are communities and place, business support, and people and skills. There has been a lot of input into proposals on what the fund could be spent on and work is ongoing to ensure the application process is open and fair. Partners, stakeholders and the community will be able to apply for the funding. More information on this will be shared as work progresses, at present there is an expression of interest form that can be completed to suggest potential ideas, NSS will then be in touch with those to discuss their ideas in more detail.

JC questioned if there have been links made to other aspects in line with the Well-being Plan e.g. active travel, net zero etc. NSS responded that the design for the building brief is being developed and needs to include sustainable development considerations, conversations are ongoing with this in mind. With regards to active travel the bid itself focusses on the development but work is ongoing to explore how people will access it by foot, by bike, by public transport etc. and links to growth plans for Barry focusing on sustainable travel. JC highlighted that it would be good to have biodiversity and decarbonisation focuses put back to project leads to ensure they are considered thoroughly. LB noted work has been taking place to ensure there are links to wider work that is taking place e.g. Project Zero and the no net loss of biodiversity commitment in the Vale.

MC highlighted that Town and Community Council had not been involved in the previous meeting and that it would be good for Town and Community Councils to be included in future conversations. MC queried how the local and regional development plans sat together. NSS apologised and noted the meeting was set up for PSB Partners and separate consultation has been undertaken with Barry Town Council. Local authorities must submit a regional development plan to access local funding. Each local authority is developing their own local development plan that will then be amalgamated into a regional plan for UK Government. Work has looked at whether the funding is similar to any grants already offered by the local authority and whilst it is most similar to the Strong Communities Grants, it was agreed that no changes to the Strong Communities Grant were necessary for this year as it is seen as a complementary grant and not a duplication. Work is continuing to signpost people to the most appropriate fund available.

SR noted potential challenges with partners entering separate bids into the Shared Prosperity Fund and if a strategic conversation was needed to inform a collaborative bid and asked if the funding was recurrent. NSS informed partners it was unknown if the funding would be recurrent and confirmed there were opportunities for collaborative bids. FK was supportive of a strategic approach and noted how small amounts can have great impacts at local levels.

<p><b>9. PSB Annual Report</b></p> <p>HM provided an overview of the PSB’s Annual Report 2021/22 highlighting the PSB is required to produce one each year. The report follows the same structure as previous years and provides an overview of the work that has been carried out against the 4 PSB priority workstreams; Priority Project One: The Move More, Eat Well Plan, Priority Project Two: Tackling Climate Change, Pathfinder Project: Timebanking, Organisational Learning Project: Improving Engagement. The report also provides an overview of the current evidence base, updates against actions within the Well-being Plan and highlights the range of work that has been undertaken through partner case studies.</p> <p>FK thanked colleagues for the report and its easy to read presentation.</p> <p>MC questioned where the report went once signed off. HM confirmed it would be sent to Welsh Government, Audit Wales and the Future Generations Commissioner. The Report will also be placed on the PSB website.</p> <p>The PSB Annual Report was approved for publication.</p>	
<p><b>10. Move More Eat Well – Progress Report</b></p> <p>FK introduced the item highlighting links to Welsh Government plans and agendas.</p> <p>SW provided an overview of the progress made for the year in the Vale of Glamorgan highlighting achievements to date including Food Vale achieving the Sustainable Food Places award and the Health Travel Charter, how the work aligns with existing work streams and wider groups, and the proposed the Plan roll forward to be in line with the Healthy Weight: Health Wales Plan.</p> <p>The recommendations were the PSB note the progress to date against the Cardiff and Vale of Glamorgan Move More, Eat Well Plan, the PSB support the proposed approach to roll forward the Plan until March 2024 enabling alignment with future Healthy Weight: Healthy Wales Delivery Plans, and the PSB agree to review progress updates annually.</p> <p>CJ was very supportive of the work and the recommendations. CJ questioned if this work can be extended further to mental health and eating disorders. JC highlighted opportunities for links and cross messaging to climate change, food waste and local economies. SW noted areas the Plan links to inc. healthy travel and climate change and that Food Vale will be exploring more sustainable food choices going forward linked to this agenda.</p> <p>All recommendations were agreed.</p>	
<p><b>11. Food Poverty</b></p> <p>TB presented an overview of some of the key factors impacting upon food poverty in the Vale highlighting that many people who have never previously experienced food poverty are now requiring support as a result of the impacts of the pandemic and the increased cost of living. FK presented a partner update on the work that has been undertaken against the Llantwit Major Food Access Pilot Project outlined within the PSB Annual Report and TB and JB outlined some of the ways food insecurity funding has been used across the Vale in 2021/22.</p> <p>Partners thanked colleagues for the work on this area.</p>	

<p><b>12. Well-being Plan update</b></p> <p>HM presented an update on the work to develop the new PSB Well-being Plan. The draft Objectives previously discussed have now been submitted to the Future Generations Commissioner and work is now progressing to develop the details underneath these Objectives based upon the findings from the Well-being Assessment.</p> <p>TB highlighted the timetable for developing the Plan. The draft will be progressed over the summer and will then be presented to the PSB for sign off ready for public consultation.</p> <p>Due to time constraints partners will feedback outside of the meeting who their organisations lead contact on the Plan will be and any upcoming engagement activities.</p>	<p>All</p>
<p><b>13. Forward Work Programme</b></p> <p>TB outlined the focus for September will be the emerging draft Well-being Plan and there is likely to be an additional PSB meeting organised for October to sign off the draft Plan. If partners have anything they would like to bring to a future PSB meeting please contact HM.</p>	
<p><b>14. Any Other Business</b></p> <p>FK highlighted progress to transfer local Public Health Wales staff from Public Health Wales into local Health Boards, as agreed by Welsh Government. Through May – June consultation has been held with staff. FK stressed this is a transfer of employment and not a restructure and is happy to take questions or provide more information.</p>	
<p><b>15. Date of next meeting – 23<sup>rd</sup> September 2022, via Microsoft Teams</b></p>	